

MINUTES OF A REGULAR BOARD MEETING OF THE MAYOR
AND BOARD OF TRUSTEES OF THE VILLAGE OF HARTFORD,
MADISON COUNTY, ILLINOIS HELD AT THE VILLAGE HALL,
HARTFORD, ILLINOIS AT 6:30 P.M. ON THE
5th Day of March 2019

1. Mayor Hickerson called the Village Board to order at 6:30 PM.
 2. Roll Call of Board Members
 - A. On roll call, the following trustees were present: Clinton Caldwell, Robert Cheatham, Heather Flanigan, Chris Fulkerson, Jamie Harrop, and Michelle Prickett
 - B. Also present were: Village Attorney Chris Donohoo, Police Chief Brandon Flanigan, Officer Matt Asbury, Treasurer Chessie Brame, and Village Clerk Emme Flanigan
 3. Pledge to the Flag
 4. Establishment of a quorum
 5. Approval of the Minutes: 2/19/2019
 - A. On motion of Caldwell, seconded by Flanigan, it was voted to approve the 2/19/2019 minutes as recorded by the clerk. Ayes: Caldwell, Cheatham, Flanigan, Fulkerson, and Harrop. Nays: None. Abstain: Prickett. Motion carried.
 6. Report from Village Clerk
 - A. Clerk Flanigan requested a motion for Resolution 2019-R-3 which appoints her as the new Authorized Agent for IMRF (Illinois Municipal Retirement Fund). On motion of Caldwell, seconded by Fulkerson, it was voted to approve Resolution 2019-R-3. Ayes: Caldwell, Cheatham, Flanigan, Fulkerson, Harrop, and Prickett. Nays: None. Motion unanimous.
 - B. Clerk Flanigan also requested a motion to appoint her as the new Risk Management Coordinator for the IMLRMA (Illinois Municipal League Risk Management Association). On motion of Cheatham, seconded by Harrop, it was voted to appoint Clerk Flanigan as the new Risk Management Coordinator for the IMLRMA. Ayes: Caldwell, Cheatham, Flanigan, Fulkerson, Harrop, and Prickett. Nays: None. Motion unanimous.
 7. Report from Mayor Hickerson
 - A. The Mayor asked for a motion to accept Phillips 66 Lease Proposal for Rand Avenue so that an agreement and Resolution can be written and presented to the Board. On motion of Fulkerson, seconded by Harrop, it was voted to accept Phillips 66 Lease Proposal for Rand Avenue. Ayes: Caldwell, Cheatham, Flanigan, Fulkerson, Harrop, and Prickett. Nays: None. Motion unanimous.
 8. Report from Attorney, Chris Donohoo: Nothing to report.
 9. Report from Village Engineer (Absent): Nothing to report.
 10. Report from Fire Department, Chief Jarrod Horyn
 - Trustee Fulkerson informed the Board that there is a Fish Fry on Friday from 5-8 PM at the Fire House.
 11. Report from Police Department, Chief Brandon Flanigan: Nothing to report.
 12. Report from Public Works Department, Doug Preston (Absent): Nothing to report.
- Report from Committees:**
13. **Safety Committee (Harrop, Cheatham, Prickett):** Nothing to report.
 - Trustee Harrop read a letter that Chief Horyn received from the Refinery Manager at Phillips 66. In the letter, the Refinery Manager expressed his gratitude to Chief Horyn on how the Fire Department responded and reacted to the recent fire at the Refinery. Mayor Hickerson added that he talked to the Plant Manager who told him that no response teams were actually called out to assist in the fire. The Police and Fire Fighters from surrounding areas showed up to help out of their own free will.

14. Ordinance Committee (Prickett, Harrop, Caldwell)

- A. Trustee Prickett read Ordinance No. 2019-O-2 which repeals and replaces Hartford Village Code Chapter 30-4-17 Emergency Response Billing. There was a small numbering error on the Ordinance. Attorney Donohoo told the Board that he would fix it subject to them passing the Ordinance. On motion of Prickett, seconded by Fulkerson, it was voted to pass Ordinance No. 2019-O-2 subject to the fixing of the error by Attorney Donohoo. Ayes: Caldwell, Cheatham, Flanigan, Fulkerson, Harrop, and Prickett. Nays: None. Motion unanimous.

15. Public Works Committee (Fulkerson, Flanigan, Cheatham)

- Trustee Fulkerson mentioned that we will need to put on the board that we will need to hire part time help for the summer. Public Works will need a part-timer for the Street Department and to possibly bring Robert back on for the parks.
- Trustee Fulkerson informed the Board that there are two places that need to be repaired on Hawthorne. One of them is the parking lot in front of the Library where the sidewalk is. That spot needs to be brought up to ADA compliance. There have been a few complaints from residents because it is a main walkway. The cost of bringing it to ADA compliance will be \$8500 and will be paid for out of MFT. The second spot is to complete some curb and gutter work around First Street. The cost would be \$10,350 and will be paid for out of TIF.

16. Public Utilities Committee (Cheatham, Caldwell, Fulkerson)

- Trustee Cheatham brought two forms discussing purchases that had already been approved because the Water Department needed them immediately. One of them was for an Alternator that had to be replaced in the amount of \$2,431.75. The other one was for a block heater and a starter. The block heater was \$410.49 and the starter was \$1,147.10.

17. Parks & Recreation Committee (Caldwell, Fulkerson, Flanigan): Nothing to report.

18. Finance & Public Buildings (Flanigan, Prickett, Harrop): Nothing to report.

19. Allowable claims against the Village

- A. Trustee Flanigan reported vendor claims of \$74,478.30, plus payroll claims of \$29,627.85, for total claims of \$104,106.15. On motion of Flanigan, seconded by Fulkerson, it was voted to pay the allowable claims against the Village in the total amount of \$104,106.15. Ayes: Caldwell, Cheatham, Flanigan, Fulkerson, Harrop, and Prickett. Nays: None. Motion unanimous.

20. There were no citizen comments.

21. There was no new business from the Board.

22. The meeting was adjourned at 6:43 PM.


Emme M. Flanigan, Village Clerk


James F. Hickerson, Village President