

VILLAGE OF HARTFORD BOARD MEETING MINUTES  
VILLAGE HALL COUNCIL ROOM  
140 WEST HAWTHORNE  
HARTFORD, ILLINOIS 62048  
November 15, 2022  
6:30 PM

1. Call to order
  - A. Mayor Robertson called the meeting order
2. Pledge of Allegiance
3. Roll Call of Board Members: the following members present: Mayor Robertson, Bernie Caldwell, Paul Aldridge, Kristie Luebbert, Michelle Preston, and Bill Moore. Also, present Attorney Chris Donohoo, Village Clerk Carolyn Daniels, Treasurer Chessie Brame, Police Officer Chris Westbay. Absent Chris Fulkerson.
4. Establishment of a quorum
5. Approval of the Minutes:
  - a. Board Meeting: November 1, 2022, motion was made by Bernie Caldwell, seconded by Michelle Preston to approve the minutes. Mayor Robertson asked if there were any discussion. Ayes: Caldwell, Aldridge, Luebbert, Moore, Preston. Nays: None. Motion Carried
6. Report from the Village Clerk, Carolyn Daniels – nothing at this time
7. Report from Mayor Bill Robertson
  - a. Mayor Robertson asked for approval of the USA Master Service Agreement between Phillips 66 Company and Village of Hartford. This is the master contract for crane crossings that has been expired for 5 years and they felt it should be updated and approved. Motion made by Luebbert, seconded by Aldridge. Mayor Robertson asked if there were any further discussion. Ayes: Caldwell, Aldridge, Luebbert, Moore, Preston. Nays: None. Motion Carried
8. Report from Attorney, Chris Donohoo – Nothing tonight
9. Report from Village Engineer – Absent
10. Report from Public Works Department, Doug Preston – Absent
11. Report from Fire Department, Fire Chief Jarrod Horyn – Absent
12. Report from Police Department, Police Chief Dan Geil – Absent

## Report from Committees:

### 13. Safety Committee (**Moore**, Fulkerson, Caldwell) –

- a. Motion made by Moore, seconded by Caldwell to upgrade the Fire Department CPR equipment to meet new regulations. Purchase will include BLS Instructor package, BLS Provider cards, 4-CPR Manikins from Red Cross, 4-CPR Baby Manikins, and Stop Bleeding training kit at an approximate cost of \$3500.00. Manikins are interactive and will let people know when pressing too hard. Mayor Robertson asked if there were any further discussion. Ayes: Caldwell, Aldridge, Luebbert, Moore, and Preston. Nays: None. Motion carried.
- b. Motion made by Moore, seconded by Prickett to send Deanna Coleman to a 3-day training on the 5-Stages of Interview & Interrogation Techniques at the ILEAS Training Center in Urbana, IL. The approximate cost for the training, hotel, and food is \$800.00. Gas will be charged to Casey's gas card. Mayor Robertson asked if there were any further discussion. Ayes: Caldwell, Aldridge, Luebbert, Moore, Preston. Nays: None. Motion Carried.
- c. Motion made by Moore, seconded by Prickett to approve Resolution 2022-R-11 Foreign Fire Insurance Board authorizing the IML to collect the 2% Foreign Fire License Fee for the FFI Board. Beginning January 1, 2023, the FFI License Fee Act requires all insurance companies not incorporated under the laws of the State of Illinois, and provide fire insurance for property situated within municipality, to remit a FFI license fee to the FFI Board within a municipality. The fee is 2% of the policy premiums received for insurance, which will be collected and redistributed to the municipalities. Mayor Robertson asked if there were any further discussion. Ayes: Caldwell, Aldridge, Luebbert, Moore, Preston. Nays: None. Motion Carried.
- d. Motion made by Moore, seconded by Caldwell to hire Tori Bantz as a first responder for the fire department pending outcome of background check, a physical and drug test. Mayor Robertson asked if there were any further discussion. Ayes: Caldwell, Aldridge, Luebbert, Moore, Preston. Nays: None. Motion Carried.

14. Ordinance Committee (**Aldridge**, Luebbert, Moore) - nothing at this time.

15. Public Works Committee (**Caldwell**, Luebbert, Aldridge) – nothing at this time

16. Public Utilities Committee (**Fulkerson**, Moore, Preston) – nothing at this time

17. Park & Recreation Committee (**Luebbert**, Preston, Caldwell) –

- Trustee Luebbert mentioned the Fall Festival was a success and would like to make it an annual event.

18. Finance & Public Buildings (**Preston**, Fulkerson, Aldridge) –

- a. Motion made by Preston, seconded by Moore to approve Pickle Ball at the Hartford gym. We were advised that the \$250.00 grant was approved, so our approximate cost would be \$350.00. Mayor Robertson asked if there were any further discussion. Ayes: Caldwell, Aldridge, Luebbert, Moore, Preston. Nays: None. Motion Carried.
- b. Motion made by Preston, seconded by Prickett to charge an entrance fee per session of \$5.00 per person. Mayor Robertson asked if there were any further discussion. Ayes: Caldwell, Aldridge, Luebbert, Moore, Preston. Nays: None. Motion Carried.
- c. Motion made by Preston, seconded by Prickett to have each person, per session sign a waiver form to release us from injury liability. The form will be created by Attorney Chris Donohoo. Mayor Robertson asked if there were any further discussion. Ayes: Caldwell, Aldridge, Luebbert, Moore, Preston. Nays: None. Motion Carried.

- Trustee Preston gave a special Thank you to Chris Donohoo for paying for the new equipment for the Hartford gym. He purchased basketballs, volleyballs, and other equipment.

19. Allowable claims against the Village

- e. Trustee Preston reported vendor claims of \$47,804.53, plus payroll claims of \$36,635.64 for total claims of \$84,440.17. On motion by Preston, seconded by Moore, it was voted to pay the allowable claims against the village in the total amount of \$84,440.17. Ayes: Caldwell, Fulkerson, Moore, and Preston. Nays: None. Motion carried.

20. Citizens Comments – Nothing at this time

21. Unfinished Business from the Board – Trustee Preston inquired about Dollar General. Mayor Robertson mentioned that Chris Donohoo and himself will be on a call with General Dollar, Apex, and EPA on Thursday to discuss any outstanding issues that Apex has brought up, and EPA will provide General Dollar with clear outline of their responsibilities, so General Dollar can make decision.

22. New Business from the Board – nothing at this time

23. Adjournment – 6:48 pm

1. A motion by Moore, seconded by Aldridge to adjourn the meeting. Mayor Robertson asked if there were any discussion. All in favor signify with saying Aye. Those opposed say Nay. Aye unanimous.

  
Carolyn Daniels, Village Clerk

  
William Robertson, Mayor