

VILLAGE OF HARTFORD BOARD MEETING MINUTES
VILLAGE HALL COUNCIL ROOM
140 WEST HAWTHORNE
HARTFORD, ILLINOIS 62048
August 15, 2023
6:30 PM

1. Call to order.
 - A. Mayor Robertson called the meeting order.
2. Pledge of Allegiance
3. Roll Call of Board Members: the following members present: Mayor Robertson, Bill Moore, Chris Fulkerson, Kristie Luebbert, and Michelle Preston. Also, present Attorney Chris Donohoo, Village Clerk Carolyn Daniels, Leadman Ed Sebastian, Police Officers Matt Asbury and Deanna Coleman.
4. Establishment of a quorum
5. Approval of the Minutes:
 - a. Board Meeting: August 1, 2023, motion made by Bill Moore, seconded not raised. Meeting minutes were tabled.
 - b. Michelle Preston arrived at 6:37 a discussion was held regarding going back to approve minutes. Chris Donohoo said as long as everyone agrees to pull it from the table we could now vote on the approval of minutes of August 1, 2023. All board members agreed.
 - c. Board Meeting: August 1, 2023, motion made by Bill Moore and seconded by Michelle Preston to approve the minutes. Mayor Robertson asked if there were any discussions. Ayes: 2, Nays: 0, Abstain: 2. Motion Carried.
6. Report from the Village Clerk, Carolyn Daniels – Nothing at this time
7. Report from Mayor Bill Robertson
 - a. Motion made by Kristie Luebbert and seconded by Chris Fulkerson to approve change/remove the language pertaining to the New Hire Rate of Pay (Pay Schedule), found in Article VII Section 6 of the current CBA. Mayor Robertson asked if there were any further discussion. Upon discussion Mayor Robertson explained under the current contract a new hire will receive 70% of scale the first year, 80% second year, 90% third year and 100% the fourth year. They are changing the contract to say “90% for the first 6 months and then 100% of scale.” Ayes: Fulkerson, Luebbert, Moore and Preston. Nays: 0. Motion carried.
 - b. Motion made by Kristie Luebbert and seconded by Bill Moore to approve sending a representative to the Illinois Emergency Management Agency Training Program. The program will be August 21st – August 25th and is free of charge; however, the Village will need to pay for hotel, and food expenses. Mayor Robertson asked if there were any further discussion. Upon discussion the representative will be Matt Asbury. Ayes: Fulkerson, Luebbert, Moore and Preston. Nays: 0. Motion carried.

8. Report from Attorney, Chris Donohoo
 - a. Attorney Donohoo indicated he found an ordinance that falls under violation of occupancy code. It is called Occupancy of Temporary Structures. It states that no temporary structures shall be used or occupied for any residential, commercial, or industrial, and it goes on and on. He would suggest we use this ordinance as it is the same as if someone does not get an occupancy permit the person can be charged and go to ordinance court. He can speak with the chief to see what he wants to do and if he wants to issue the person a warning first. He will start working on the ordinance and submit it when prepared.
 - Mayor Robertson stated he received a call from the people at 105 West Elm. They are trying to reach the person who owns the vacant house next to them because they are worried about the tree in that yard falling on their house. Chris will try to contact the realtor.
9. Report from Village Engineer
 - LKQ is moving along pretty quickly. Only thing they are looking at is the capacity of the sewer lift station or if they have to add a sewer lift station on that side.
10. Report from Public Works Department, Ed Sebastian – Nothing at this time
11. Report from Fire Department, Fire Chief Jarrod Horyn – Nothing at this time
12. Report from Police Chief, Dan Geil
 - All the laptops are in and installed in the police vehicles. Installation has been pretty easy.

Report from Committees:

13. Safety Committee (**Moore**, Fulkerson, Caldwell)
 - Deanna Colemans light bar in her police vehicle went out. The approximate cost to repair is \$799.00. Bill Moore will approve and place it on next agenda.
 - Resonator cracked on Dan Geil's vehicle so that will have to be repaired. Hopefully, his new vehicle will arrive soon.
14. Ordinance Committee (**Aldridge**, Luebbert, Moore)
 - a. Motion made by Kristie Luebbert and seconded by Bill Moore to amend ordinance 5-1-1 to the 2021 International Building Code. Amended ordinance will be Ordinance No. 2023-O-05 Ordinance Amending the Hartford Village code Chapter 5 Building Regulations, Article I Building Code Section 1 Building Code Adopted (5-1-1). Mayor Robertson asked if there were any discussion. Ayes: Fulkerson, Luebbert, Moore and Preston. Nays: 0. Motion carried.
 - b. Motion made by Kristie Luebbert and seconded by Bill Moore to amend ordinance 5-2-1 to the 2017 National Electric Code. Amended ordinance will be Ordinance No. 2023-O-06 Ordinance Amending the Hartford Village code Chapter 5 Building Regulations, Article II Electrical Code, Section 1 National Electrical Code (5-2-1). Mayor Robertson asked if there were any discussion. Ayes: Fulkerson, Luebbert, Moore and Preston. Nays: 0. Motion carried.
15. Public Works Committee (**Caldwell**, Luebbert, Aldridge) – Nothing at this time.
16. Public Utilities Committee (**Fulkerson**, Moore, Preston)

- Trustee Fulkerson said Mike Daniels has requested to attend the Water Convention. Chris will approve and place it on the next agenda. (For clarification the conference is not in O'Fallon it is in Springfield).
- Mike's new truck should arrive in September, maybe.

17. Park & Recreation Committee (**Luebbert**, Preston, Caldwell)

- Trustee Luebbert stated that Norfolk Railroad would like to use the Park in October for an all-day family event. They will be parking a few trains on the tracks for the kids to learn about trains. We also have Ameren and the Union who have asked to use the park for family days. Trustee Preston asked if anyone is going to cut down the weeds under the bleachers that are 3 ft. tall. Trustee Luebbert said the part-time workers hired to help with park/splash pad are unreliable, so Jon is working by himself. Mayor Robertson stated they will get Jon help.

18. Finance & Public Buildings (**Preston**, Fulkerson, Aldridge)

- Trustee Preston asked about the \$2500.00 under accounts payable for merchandise and souvenirs. Mayor Robertson stated this is part of a grant for the tower. We had to buy the merchandise and GRR is reimbursing us.

19. Allowable claims against the Village

- a. Trustee Preston reported vendor claims of \$97,711.28, plus payroll claims of \$39,176.56 for total claims of \$136,887.84. On motion by Preston, seconded by Luebbert, it was voted to pay the allowable claims against the village in the total amount of \$136,887.84. Ayes: Fulkerson, Luebbert, Moore and Preston. Nays: 0. Motion carried.

20. Citizens Comments

21. Unfinished Business from the Board

22. New Business from the Board

- Mayor Robertson stated that the Wood River/Hartford School District would like to have a Full-Time Police officer on staff and willing to pay \$75,000. He does not have all the details so more is coming.
- Trustee Moore said September 23rd the Baptist Church will be passing out things for "Make a Difference Day" and pick up will be September 30th.
- Events at the Park:
 - a. Village Yard Sale and Fish Fry are September 9th.
 - b. Halloween Parade, Car Cruise and Fall Fun Fest are October 21st.
- Trustee Fulkerson said the sidewalk on Delmar between second and third in front of the school, is in bad shape. He has addressed this before and it needs to be fixed before someone gets hurt, and it becomes a liability on the Village.

23. Adjournment – 6:52 pm

1. A motion by Bill Moore, seconded by Chris Fulkerson to adjourn the meeting. Mayor Robertson asked if there were any discussion. All in favor signify with saying Aye. Those opposed say Nay. Aye unanimous.


Carolyn Daniels, Village Clerk


William Robertson, Mayor