

VILLAGE OF HARTFORD BOARD MEETING MINUTES  
VILLAGE HALL COUNCIL ROOM  
140 WEST HAWTHORNE  
HARTFORD, ILLINOIS 62048  
June 6, 2023  
6:30 PM

1. Call to order.
  - A. Mayor Robertson called the meeting order.
2. Pledge of Allegiance
3. Roll Call of Board Members: the following members present: Mayor Robertson, Bernie Caldwell, Kristie Luebbert, Bill Moore, and Michelle Preston. Also, present Attorney Chris Donohoo, Village Clerk Carolyn Daniels, Leadman Ed Sebastian, Police Chief Dan Geil, and Asst. Fire Chief Ted Luebbert.
4. Establishment of a quorum
5. Approval of the Minutes:
  - a. Board Meeting: May 16, 2023, motion made by Kristie Luebbert and seconded by Bernie Caldwell to approve the minutes. Mayor Robertson asked if there were any discussions. Ayes: 3, Nays: 0, Abstained: 1
6. Report from the Village Clerk, Carolyn Daniels
  - a. Happy birthday to Mike Daniels and Bill Moore
7. Report from Mayor Bill Robertson
  - a. Motion made by Bill Moore and seconded by Kristie Luebbert to approve raising the Village minimum wage for Seasonal help, Part-time help, and Firemen to \$14.50. Mayor Robertson asked if there were any further discussion. Trustee Caldwell asked if this was legal. Attorney Donohoo stated, the State of Illinois minimum wage is set to be at \$15.00 by 2025, so we can increase the Villages minimum wage to meet statue. Mayor Robertson stated the Village offered positions to four people to work at the Splash Park and only one accepted the position. The other three found jobs at \$14.50, so this is why we need to raise wages. Ayes: Caldwell, Luebbert, and Moore. Nays: None, Abstained: Preston. Motion Carried
8. Report from Attorney, Chris Donohoo –
  - Per Attorney Donohoo still trying to track down the owner on one of the demolitions. He has a buyer who is interested in 4 houses. He does not know who the owner is, and he is dealing with a realtor. No response was received to the published ad in the newspaper regarding 106 E. Maple, so we can move forward with demolition. He suggested waiting a few weeks to see if any potential buyers come forth.

9. Report from Village Engineer – Absent

- Mayor Robertson received a letter that Cas Sheppard is retiring. Not sure who will be our Engineer in the future.

10. Report from Public Works Department, Ed Sebastian

- Ed advised they are still waiting on the parts for the Splash Park. They do not have a timeline regarding when parts will arrive.

11. Report from Fire Department, Fire Chief Jarrod Horyn –

- Assistant Fire Chief Ted Luebbert reported the fire department has had 70 calls year to date. The month of May the fire department had 15 calls that they all responded to.

12. Report from Police Chief, Dan Geil - nothing at this time.

Report from Committees:

13. Safety Committee (**Moore**, Fulkerson, Caldwell) –

- a. Motion made by Bill Moore and seconded by Kristie Luebbert to accept the bid from CDS Office Technologies to purchase new laptops for the Police Department in the amount of \$26,650.00. The grant money received from the State of Illinois will be used to purchase laptops. Mayor Robertson asked if there were any further discussion. Ayes: Caldwell, Luebbert, Moore and Preston, Nays: None. Motion carried.
- b. Motion made by Bill Moore and seconded by Bernie Caldwell to accept the bid from PASS Security to purchase new Internal/External Cameras and head units to be placed at the Police Department facility at a purchase price of \$54,160.00. The grant money received from the State of Illinois will be used to purchase items. Mayor Robertson asked if there were any further discussion. Trustee Preston asked if the doors at the police station will now be unlocked with the new cameras being installed. Chief Geil stated the doors are locked as security for Tiffany since she is in the building most of the time by herself and the building does not have bullet proof glass. The cameras will be installed as added security and will record evidence/events that takes place in or around the station. Attorney Donohoo advised that most police station doors are locked. Ayes: Caldwell, Luebbert, Moore and Preston, Nays: None. Motion carried.
- c. Motion made by Bill Moore and seconded by Bernie Caldwell to accept the bid from PASS Security for Intersection Cameras. The grant money received by the Police Department from the State of Illinois will be used to purchase items. Mayor Robertson asked if there were any further discussion. Trustee Luebbert asked where the cameras will be located. Chief Geil stated they will be located at the Hartford intersections along Delmar at Rand, Hawthorne, and 7<sup>th</sup> Street. These are all the main entrances of the town. The location of the cameras will assist the police in watching people coming and going. He stated the majority of the incidents that occur are the result of people who do not live in the town. Chief Geil stated the cameras they are purchasing are not license plate readers, but they will be able to see the license plate and get a good reading of the license plate. Ayes: Caldwell, Luebbert, Moore and Preston, Nays: None. Motion carried.

14. Ordinance Committee (**Aldridge**, Luebbert, Moore) – nothing at this time

15. Public Works Committee (**Caldwell**, Luebbert, Aldridge) – nothing at this time

16. Public Utilities Committee (**Fulkerson**, Moore, Preston) – nothing at this time

17. Park & Recreation Committee (Luebbert, Preston, Caldwell) –

18. Finance & Public Buildings (Preston, Fulkerson, Aldridge) – nothing at this time

19. Allowable claims against the Village

- a. Trustee Preston reported vendor claims of \$118,401.95, plus payroll claims of \$37,033.11 for total claims of \$155,435.06. On motion by Preston, seconded by Moore, it was voted to pay the allowable claims against the village in the total amount of \$155,435.06. Ayes: Caldwell, Luebbert, Moore, and Preston. Nays: None. Motion carried.

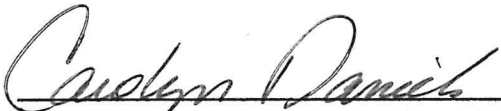
20. Citizens Comments – nothing at this time

21. Unfinished Business from the Board – nothing at this time

22. New Business from the Board – nothing at this time

23. Adjournment – 6:54 pm

1. A motion by Bill Moore, seconded by Bernie Caldwell to adjourn the meeting. Mayor Robertson asked if there were any discussion. All in favor signify with saying Aye. Those opposed say Nay. Aye unanimous.

  
Carolyn Daniels, Village Clerk

  
William Robertson, Mayor