

VILLAGE OF HARTFORD BOARD MEETING MINUTES
VILLAGE HALL COUNCIL ROOM
140 WEST HAWTHORNE
HARTFORD, ILLINOIS 62048
May 16, 2023
6:30 PM

1. Call to order.
 - A. Mayor Robertson called the meeting order.
2. Pledge of Allegiance
3. Roll Call of Board Members: the following members present: Mayor Robertson, Chris Fulkerson, Kristi Luebbert, Bernie Caldwell, and Bill Moore. Also, present Attorney Chris Donohoo, Village Clerk Carolyn Daniels, Police Chief Dan Geil, Asst. Fire Chief Ted Luebbert, Treasurer Chessie Brame, Greg Bamert (Hughes, Cameron & Company, LLC).
4. Establishment of a quorum
5. Approval of Minutes: Board Meeting
 - a. 5/2/23 Sine Die Minutes motion made by Bill Moore, seconded by Kristie Luebbert to approve Sine Die minutes. Mayor Robertson asked if there were any discussion. Ayes: 4, Nays: 0, Motion carried.
 - b. 5/2/23 Minutes motion made by Bill Moore, seconded by Kristie Luebbert to approve the minutes. Mayor Robertson asked if there were any discussion. Ayes: 4, Nays: 0, Motion carried.
6. Report from Mayor Bill Robertson
 - a. Greg Bamert, Auditor from Hughes, Cameron & Company, LLC provided copies of the completed 2021-2022 Audit. In terms of their opinion there were no significant findings to be made in terms of financial performance. The books were in good order and all supporting documentation was available. The Village showed a profit from their operations. The Governmental operations showed revenue exceeded the expenditures by 1.3 million, wastewater/water revenue exceeded expenditures by \$77,000.00, so overall cash reserve increase by about \$1,340,000.00, which is a 28% increase over the prior year. Expenditures were below all the allocated expected expenditures. The Illinois Municipal Retirement Fund allocated assets continue to exceed the allocated liabilities. The December 31st, 2021, assets in IMRF show they exceeded liabilities by \$950,000. Overall, operations are in a good position.
 - b. Mayor Robertson provided update on PEP Grant. The \$15,000.00 received will be used to cover the new pump at the Tower. The \$5000.00 left over will be put towards the cost of relocating the Veteran's Memorial to Seventh Street Park. There will be a dedication held on July 4th, since the concrete will not be completely cured for at least 21 days or by Memorial Day.
 - c. Mayor Robertson provided an update on the Operations Grant. The \$55,000.00 the State of Illinois is issuing the Village will be used toward covering next year's expenses associated with the Tower such as paying Great Rivers & Route, the electric, the phone and elevator costs. This should help us to break even next year.
 - d. Mayor Robertson wanted to remind everyone the Tower Officially opens May 18th. He advised several school groups have toured the facility over the past several weeks.

7. Report from the Village Clerk, Carolyn Daniels
 - a. Raging Rivers offered the Village employees the opportunity to purchase their corporate season passes and tickets. One day admission is \$23.99, and the platinum season passes are \$69.99. If you are interested, please contact the Village Clerk for the corporate promo codes.
8. Report from Attorney, Chris Donohoo
 - a. Attorney Donohoo provided update to the Nuisance properties he is currently overseeing. There will be ads in the paper for one of the properties that will run over the next three weeks. He also received a call from a realtor wanting to purchase all three properties and one more, but they are having the same problems of not being able to reach the owners. Any properties needing mowing send Chris the addresses, and hourly rates for the street department to mow, and he will put a lean on the property. Mayor Robertson said, Egelhof's properties will need to be done for sure.
9. Report from Village Engineer – Absent
 - a. Mayor Robertson, Village Engineer, and Mike met with the Corps. of Engineers this week. They will be putting in two relief wells the water pipes will be 36 inches and will be placed on the north end of town to run the water away from us to them. This will prevent water from standing in that field. Also, the Mayor is having discussions with them over the Canal Road damage they created and making sure they repair.
10. Report from Public Works Department, Ed Sebastian - Absent
11. Report from Fire Department, Fire Chief Jarrod Horyn – Absent
12. Report from Police Department – Nothing at this time

Report from Committees:

13. Safety Committee (**Moore**, Fulkerson, Caldwell)
 - a. Motion made by Bill Moore, seconded by Bernie Caldwell to approve going out for applications for a Full-Time, and Part-Time police officers. Mayor Robertson asked if there were any discussion. Ayes: Caldwell, Fulkerson, Luebbert, and Moore. Nays: 0, Motion carried.
 - b. Motion made by Bill Moore, seconded by Bernie Caldwell to approve purchasing two new tires for police vehicle 380 in the amount of \$280.00. Mayor Robertson asked if there were any discussion. Ayes: Caldwell, Fulkerson, Luebbert, and Moore. Nays: 0, Motion carried.
 - c. Motion made by Bill Moore, seconded by Bernie Caldwell to approve hiring Michael Flatt as a volunteer first responder for the Fire Department pending outcome of back-ground check, drug test and physical. Mayor Robertson asked if there were any discussion. Ayes: Caldwell, Fulkerson, Luebbert, and Moore. Nays: 0, Motion carried.
 - d. Motion made by Bill Moore, seconded by Bernie Caldwell to approve hiring Anderson Carter as a volunteer first responder for the Fire Department pending outcome of back-ground check, drug test and physical. Mayor Robertson asked if there were any discussion. Ayes: Caldwell, Fulkerson, Luebbert, and Moore. Nays: 0, Motion carried.
14. Ordinance Committee (**Aldridge**, Luebbert, Moore) – Nothing at this time

15. Public Works Committee (**Caldwell, Luebbert, Aldridge**) – Nothing at this time

16. Public Utilities Committee (**Fulkerson, Moore, Preston**)

- a. Motion made by Chris Fulkerson, seconded by Bill Moore to approve purchasing a new Transfer Switch at Lewis & Clark at a cost of \$3,401.76. Mayor Robertson asked if there were any discussion. Ayes: Caldwell, Fulkerson, Luebbert, and Moore. Nays: 0, Motion carried.

17. Park & Recreation Committee (**Luebbert, Preston, Caldwell**)

- a. Motion made by Kristie Luebbert, seconded by Bernie Caldwell to approve hiring Jon Thornburgh for part-time park maintenance pending outcome of back-ground check, drug test and physical. Mayor Robertson asked if there were any discussion. Trustee Fulkerson asked if the title park maintenance is the same job as in past years. Mayor Robertson confirmed the job is the same. Ayes: Caldwell, Fulkerson, Luebbert, and Moore. Nays: 0, Motion carried.
- b. Motion made by Kristie Luebbert, seconded by Bernie Caldwell to approve hiring Alex Wreath for part-time park/splash park help pending outcome of back-ground check, drug test and physical. Mayor Robertson asked if there were any discussion. Ayes: Caldwell, Fulkerson, Luebbert, and Moore. Nays: 0, Motion carried.
- c. Motion made by Kristie Luebbert, seconded by Bernie Caldwell to approve hiring Brian Mahanay for part-time park/splash park help pending outcome of back-ground check, drug test and physical. Mayor Robertson asked if there were any discussion. Ayes: Caldwell, Fulkerson, Luebbert, and Moore. Nays: 0, Motion carried.
- d. Motion made by Kristie Luebbert, seconded by Bernie Caldwell to approve hiring McKaela Brown for part-time park/splash park help pending outcome of back-ground check, drug test and physical. Mayor Robertson asked if there were any discussion. Ayes: Caldwell, Fulkerson, Luebbert, and Moore. Nays: 0, Motion carried.
- e. Motion made by Kristie Luebbert, seconded by Bernie Caldwell to approve hiring Zoie Hedden for part-time park/splash park help pending outcome of back-ground check, drug test and physical. Mayor Robertson asked if there were any discussion. Ayes: Caldwell, Fulkerson, Luebbert, and Moore. Nays: 0, Motion carried.
- f. Motion made by Kristie Luebbert, seconded by Bernie Caldwell to approve purchasing shirts for the Splash Pad help as done in past. Mayor Robertson asked if there were any discussion. Ayes: Caldwell, Fulkerson, Luebbert, and Moore. Nays: 0, Motion carried.

18. Finance & Public Buildings (**Preston, Fulkerson, Aldridge**) – nothing at this time

19. Allowable claims against the Village

- a. Trustee Fulkerson reported vendor claims of \$48,992.35, plus payroll claims of \$37,852.42 for total claims of \$86,844.77. On motion by Preston, seconded by Luebbert, it was voted to pay the allowable claims against the village in the total amount of \$86,844.77. Ayes: Caldwell, Fulkerson, Luebbert, and Moore. Nays: 0. Motion carried.

20. Citizens Comments – Nothing at this time

21. Unfinished Business from the Board – Nothing at this time

22. New Business from the Board

23. Adjournment – 6:58 pm

1. A motion by Bill Moore, seconded by Chris Fulkerson to adjourn the meeting. Mayor Robertson asked if there were any discussion. All in favor signify with saying Aye. Those opposed say Nay. Aye unanimous.


Carolyn Daniels, Village Clerk


William Robertson, Mayor