

VILLAGE OF HARTFORD BOARD MEETING MINUTES
VILLAGE HALL COUNCIL ROOM
140 WEST HAWTHORNE
HARTFORD, ILLINOIS 62048
April 18, 2023
6:30 PM

1. Call to order.
 - A. Mayor Robertson called the meeting order.
2. Pledge of Allegiance
3. Roll Call of Board Members: the following members present: Mayor Robertson, Bernie Caldwell, Kristi Luebbert, Michelle Preston, and Bill Moore. Also, present Attorney Chris Donohoo, Village Clerk Carolyn Daniels, Police Officer Chris Westbay, Fire Chief Jarrod Horyn, Treasurer Chessie Brame, and Public Works Lead Ed Sebastian.
4. Establishment of a quorum
5. Approval of the Minutes:
 - a. Board Meeting: April 4, 2023, motion was made by Kristie Luebbert, seconded by Bernie Caldwell to approve the minutes. Mayor Robertson asked if there were any discussion. Ayes: four, Nays: none, Motion Carried.
6. Report from the Village Clerk, Carolyn Daniels –
7. Report from Mayor Bill Robertson
 - a. Motion made by Kristie Luebbert and seconded by Bill Moore to approve the Water Clerk to purchase a new postage machine and change the vendor from Walz to Pitney Bowes. Mayor Robertson asked if there were any further discussion. Upon further discussion the post office requires all machines to have an IMI (Intelligent Mail Indicia), which ours does not. We have two proposals, the first from Walz Company cost per month is \$120.76. The second from Pitney Bowes the cost per month is \$63.08. Ayes: Caldwell, Luebbert, Moore, Preston. Nays: None. Motion Carried
8. Report from Attorney, Chris Donohoo – Nothing at this time
9. Report from Village Engineer – Absent
10. Report from Public Works Department, Ed Sebastian – Nothing at this time
11. Report from Fire Department, Fire Chief Jarrod Horyn – Nothing at this time
12. Report from Police Department – Nothing at this time

Report from Committees:

13. Safety Committee (**Moore**, Fulkerson, Caldwell) –

- a. Motion made by Bill Moore and seconded by Bernie Caldwell to approve the Village to pay 10% of the cost that would allow the Fire Department to purchase items from Zoll and Stryker (items are automatic CPR device and automatic Cardiac Monitor/AED device), at a cost of \$57,542.10. The grant from Edwardsville Community will cover \$51,457.00, leaving the Village of Hartford a cost of \$6,085.10. Mayor Robertson asked if there were any further discussion. Upon further discussion Trustee Moore stated the items being purchased are needed and would be a great assistance to the Fire Department. Ayes: Caldwell, Luebbert, Moore, Preston. Nays: None. Motion Carried.
- b. Motion made by Bill Moore and seconded by Bernie Caldwell to approve the Fire Department to purchase 600 feet of handline firehose that did not pass inspection. The approximate cost is \$2500.00. Mayor Robertson asked if there were any further discussion. Ayes: Caldwell, Luebbert, Moore, Preston. Nays: None. Motion Carried.

14. Ordinance Committee (**Aldridge**, Luebbert, Moore) – Nothing at this time

15. Public Works Committee (**Caldwell**, Luebbert, Aldridge) –

- a. Motion made by Bernie Caldwell and seconded by Bill Moore to approve hiring Robert Preston as part-time summer help for the street department pending back-ground check, physical and drug testing. Mayor Robertson asked if there were any further discussion. Ayes: Caldwell, Luebbert, Moore, Preston. Nays: None. Motion Carried.
- b. Motion made by Bernie Caldwell and seconded by Bill Moore to approve hiring Kaleb Harrop as part-time summer help for the street department pending back-ground check, physical and drug testing. Mayor Robertson asked if there were any further discussion. Ayes: Caldwell, Luebbert, Moore, Preston. Nays: None. Motion Carried.

16. Public Utilities Committee (**Fulkerson**, Moore, Preston) – Nothing at this time

17. Park & Recreation Committee (**Luebbert**, Preston, Caldwell) –

- Per Trustee Luebbert they are conducting a couple of interviews for the park and Splash Park openings on Thursday.
- Madison County will be reimbursing us for the ball equipment purchased last year. Should be receiving \$15,000.00. Trustee Caldwell asked if new mounds were purchased and if we have anyone who will be playing on the diamonds. Mayor Robertson advised mounds are here and he will be contacting East Alton/Wood River to see if they want to spread out their players, since they are having a challenging time with scheduling. East Alton/Wood River has too many teams and not enough fields. Trustee Preston asked about Pickleball at the park. Trustee Luebbert advised she is still working on the proposal for setting up an area for Pickleball at the park.

18. Finance & Public Buildings (**Preston**, Fulkerson, Aldridge) – Nothing at this time

19. Allowable claims against the Village

- a. Trustee Preston reported vendor claims of \$62,850.83, plus payroll claims of \$35,067.29 for total claims of \$97,918.12. On motion by Preston, seconded by Moore, it was voted to pay the allowable claims against the village in the total amount of \$97,918.12. Ayes: Caldwell, Luebbert, Moore, and Preston. Nays: None. Motion carried.

20. Citizens Comments – Nothing at this time

21. Unfinished Business from the Board –

- Village Clerk Carolyn Daniels advised that the claim I submitted to the Insurance company for the two sets of lights blown off the poles has been settled. The Village was granted a little over \$21,000. GRP/Wegman will be fixing the lights for \$14,900.
- Trustee Caldwell indicated he was at the Tower and one of the doors at the top was jammed making it difficult to close. Ed Sebastian indicated that he is aware of the door and will be repairing the door soon. He also wants to attach a chain to the doors to prevent them from flying open during high winds.
- Trustee Preston wanted to Thank the Fire Department for their help and giving the up-coming CPR class to be held at the library. They have a full house, which has seventeen people. Looking to have a good event.

22. New Business from the Board – Nothing at this time

23. Adjournment – 6:42 pm

1. A motion by Bill Moore, seconded by Bernie Caldwell to adjourn the meeting. Mayor Robertson asked if there were any discussion. All in favor signify with saying Aye. Those opposed say Nay. Aye unanimous.


Carolyn Daniels, Village Clerk


William Robertson, Mayor