

VILLAGE OF HARTFORD BOARD MEETING MINUTES  
VILLAGE HALL COUNCIL ROOM  
140 WEST HAWTHORNE  
HARTFORD, ILLINOIS 62048  
April 2, 2024  
6:30 PM

1. Call to order.
  - A. Mayor Robertson called the meeting order.
2. Pledge of Allegiance
3. Roll Call of Board Members: the following members present: Mayor Bill Robertson, Bernie Caldwell, Kristie Luebbert, Bill Moore, and Michelle Preston. Also, present Village Clerk Carolyn Daniels, Leadman Ed Sebastian, Police Chief Matt Asbury, Asst. Fire Chief Ted Luebbert citizens Elizabeth Asbury and Bart Magruder.
4. Establishment of a quorum
5. Approval of the Minutes:
  - a. Board Meeting: March 19, 2024, motion made by Kristie Luebbert and seconded by Bernie Caldwell to approve the minutes. Mayor Robertson asked if there were any discussions. Ayes: 4, Nays: 0. Motion Carried.
6. Report from the Village Clerk, Carolyn Daniels
  - a. Reminded the trustees and heads of the departments that it is time to complete the Statement of Economic of Interests. They have until May 1<sup>st</sup>, and each of them should have received an email from Madison County. If they need any assistance, please contact me, or contact Madison County.
7. Report from Mayor Bill Robertson
  - a. Mayor Robertson advised that he is replacing Otis Elevator with ALLRISE Elevator Company, Inc. because they are not doing the best work. ALLRISE proposed a 3-year contract at \$1500 a year less and same service agreement.
8. Report from Attorney, Chris Donohoo – Nothing at this time.
9. Report from Village Engineer –
  - Ed and the Mayor met with SMS at the canal road and discussed what needs to be done to fix the road. The Engineer will send outline of what needs to be done to fix it and then we will wait to see if it is fixed.
10. Report from Public Works Department, Ed Sebastian –
  - Ed reported a problem with the north sewer plant. It appears a barring went out in the pump. This will be a large repair. Ed called the company who originally installed it and waiting for an estimate. The pump is approximately 12-15 years old.

11. Report from Fire Department, Ted Luebbert

- Per Assistant Fire Chief Luebbert there were 12 calls during the months of February and March, and they made them all. There were 7 EMS, 2 refusals, 1 fire, a vehicle accident and a roll over by Lewis and Clark where 2 people were airlifted out. Yesterday they had hose testing and two hoses failed, leaving the fire department with 900 feet of hose instead of 1000. This does not hurt them, but they will be getting prices to replace the 100 feet.

12. Report from Police Chief, Matt Asbury –

- Per Matt the Crown Victoria is getting lights in it and should be done tomorrow. Only thing left is to get it striped.
- Chemetco has been getting burglarized, so they reached out to Hartford asking if they could pay a police officer to sit down there and watch the facility. The only night an officer sat there no one showed up. The next night Chemetco had their cameras working and offenders showed up. Hartford responded, seized their vehicles but were not able to catch them on site. They have suspects and are currently speaking with them. This group has been hitting construction sites in Illinois and Missouri, so this is a big deal. Excellent job to Matt and the Police Department.

Report from Committees:

13. Safety Committee (**Moore**, Fulkerson, Caldwell) –

- a. Motion made by Bill Moore and seconded by Bernie Caldwell to purchase 4 tires for the Crown Victoria in the amount of \$581.60. Mayor asked if there were any discussions. Ayes: Caldwell, Luebbert, Moore, and Preston. Nays: 0. Motion carried.
- b. Motion on 2013 Dodge Charger was not completed. Correct vehicle is 2016 Ford Explorer. This surplus item will be placed on next agenda.

14. Ordinance Committee (**Aldridge**, Luebbert, Moore) – Nothing at this time.

15. Public Works Committee (**Caldwell**, Luebbert, Aldridge) –

- a. Motion made by Bernie Caldwell and seconded by Bill Moore to hire Robert Preston as a seasonal hire for the street department subject to drug/alcohol testing. Mayor asked if there were any discussions. Ayes: Caldwell, Luebbert, Moore, and Preston. Nays: 0. Motion carried.
- b. Motion made by Bernie Caldwell and seconded by Bill Moore to hire Kaleb Harrop as a seasonal hire for the street department subject to drug/alcohol testing. Mayor asked if there were any discussions. Ayes: Caldwell, Luebbert, Moore, and Preston. Nays: 0. Motion carried.

16. Public Utilities Committee (**Fulkerson**, Moore, Preston) –

- a. Motion made by Bill Moore and second by Bernie Caldwell to go out for bids on the 2007 Ford Water truck as surplus equipment. Mayor asked if there were any discussions. Ayes: Caldwell, Luebbert, Moore, and Preston. Nays: 0. Motion carried.

17. Park & Recreation Committee (**Luebbert**, Preston, Caldwell) –

- a. Motion made by Kristie Luebbert and second by Bernie Caldwell to place a sign at the Splash Park notifying the public of no attendant on duty. The sign will outline Splash Park policies and rules. Mayor asked if there were any discussions. Mayor advised the board we will be following the same protocols as Edwardsville, Godfrey, and Alton. Trustee Preston asked if Edwardsville has a 911 button. Answer - No, they do not use the 911 button. Ayes: Caldwell, Luebbert, Moore, and Preston. Nays: 0. Motion carried.
- b. Motion made by Kristie Luebbert and seconded by Bernie Caldwell to hire Jon Thornburgh as a seasonal hire for the park subject to drug/alcohol testing. Mayor asked if there were any discussions. Ayes: Caldwell, Luebbert, Moore, and Preston. Nays: 0. Motion carried
- c. Motion made by Kristie Luebbert to approve Anna Broadfoot and Melissa Magruder to host a 4<sup>th</sup> of July Party in the Hartford Park, through a non-profit agency called Project 3<sup>rd</sup> Day. The mayor stated that he feels we do not have enough information to make a decision. He would like to table it due to lack of information. Motion was made by Kristie and seconded by Bernie Caldwell to table until next meeting.

18. Finance & Public Buildings (**Preston**, Fulkerson, Aldridge) –

- a. Motion made by Michelle Preston and second by Bill Moore to approve the Budget Ordinance 2024-O-04 an Ordinance Adopting a budget for the Village of Hartford, county of Madison, State of Illinois, for the fiscal year beginning May 1, 2024, and ending April 30, 2025. Mayor asked if there were any discussions. Ayes: Caldwell, Luebbert, Moore, and Preston. Nays: 0. Motion carried.

19. Allowable claims against the Village

- c. Trustee Preston reported vendor claims of \$93,789.75, plus payroll claims of \$39,708.88 for total claims of \$133,498.63. On motion by Michelle Preston, seconded by Bill Moore, it was voted to pay the allowable claims against the village in the total amount of \$133,498.63. Ayes: Caldwell, Luebbert, Moore, and Preston. Nays: 0. Motion carried.

20. Citizens Comments

- Bart Magruder attended on behalf of Anna Broadfoot and Melissa Magruder to answer questions we may have regarding the 4<sup>th</sup> of July party in the park. Trustee Luebbert asked if Anna had security lined out for the event. Mr. Magruder was unable to answer the question. He will relay question to Anna and have her contact the Village or Kristie. Kristie will also reach out to them for more information.

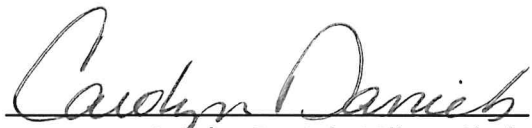
21. Unfinished Business from the Board

- a. LKQ advised the mayor that the check for artifacts has been approved and they are looking at a finalized date of May 12<sup>th</sup>.
- b. Dollar General advised the mayor they have submitted the proposal to build on west side of highway. Still waiting to hear on approval from their corporate office.
- c. Coleman's Campers is speaking with Scooter's and waiting for the response.

22. New Business from the Board

23. Adjournment – 6:51 pm

- a. A motion by Bill Moore, seconded by Bernie Caldwell to adjourn the meeting. Mayor Robertson asked if there were any discussion. All in favor signify with saying Aye. Those opposed say Nay. Aye unanimous.

  
Carolyn Daniels, Village Clerk

  
William Robertson, Mayor