

VILLAGE OF HARTFORD BOARD MEETING MINUTES  
VILLAGE HALL COUNCIL ROOM  
140 WEST HAWTHORNE  
HARTFORD, ILLINOIS 62048  
March 19, 2024  
6:30 PM

1. Call to order.
  - A. Mayor Robertson called the meeting order.
2. Pledge of Allegiance
3. Roll Call of Board Members: the following members present: Mayor Bill Robertson, Bernie Caldwell (6:36), Kristie Luebbert, Bill Moore, and Michelle Preston. Also, present Attorney Chris Donohoo, Village Clerk Carolyn Daniels, Leadman Ed Sebastian, Police Chief Matt Asbury, Treasurer Chessie Brame, Asst. Fire Chief Ted Luebbert, Jarrod Horyn, Anna Broadfoot, Melissa Magruder.
4. Establishment of a quorum
5. Approval of the Minutes:
  - a. Board Meeting: March 5, 2024, motion made by Kristie Luebbert and seconded by Bill Moore to approve the minutes. Mayor Robertson asked if there were any discussions. Ayes: 3, Nays: 0. Motion Carried.
6. Report from the Village Clerk, Carolyn Daniels
7. Report from Mayor Bill Robertson
  - a. Mayor Robertson discussed the proposed TIF District IV and Amended Business District Boundary maps/finalize project areas. He asked if the Trustees had looked at their copies and did anyone have questions. The mayor stated the TIF is going to run out on Route 111 in less than three years, needs to be updated. Trustee Luebbert asked if Moran is handling, and the response was "yes." The mayor made a motion; however, it was not needed since this was only scheduled for discussion.
  - b. Motion made by Bill Moore and seconded by Michelle Preston to adopt Resolution 2024-R-01 "A Resolution Authorizing Execution of a Service Agreement with Homefield Energy (Vistra) as recommended by the Village's consultant Good Energy LP for the supply of Electricity for Residential and Small Commercial Retail Customers who do not OPT OUT of such program." Mayor asked if there were any discussions. Trustee Moore asked what is the amount? Mayor stated it would be 8% going down from 12%. Contract would be for 18 months. Ayes: Luebbert, Moore and Preston. Nays: None. Motion Carried.
8. Report from Attorney, Chris Donohoo –
  - Per Chris Donohoo he contacted the county about the demolition of 211 E. 4<sup>th</sup>. The owner has 60 days to have everything out of the by first of May. Also, sent a letter to the neighbor next to Bill Moore and there has been no response.

9. Report from Village Engineer –

- Per Mayor Robertson he and Ed met with Corp of Engineers regarding what they are going to do about the canal road after tearing it up with their heavy equipment. The Corp of Engineers has agreed to patch it right now and then repair it completely in a year after they finish the current canal project. They are asking us to provide an estimate of what it would cost to fix.

10. Report from Public Works Department, Ed Sebastian – Nothing at this time.

11. Report from Fire Department, Ted Luebbert

- Per Assistant Fire Chief Luebbert there was a fire at 303 S. Market he wanted to thank Wood River, Roxana, and South Roxana for showing up to assist, and Mitchell for manning the station. Also, they were going to pull 3811 out but the battery blew up. Ed and the guys replaced the batteries. Banner is coming out to check out the charging system before they plug it back in.

12. Report from Police Chief, Matt Asbury

- Per Matt the new Police truck was damaged during a hailstorm on his way home from the grant seminar. Damage is estimated around \$1,100. The PD will use money from vehicle maintenance.

Report from Committees:

13. Safety Committee (**Moore**, Fulkerson, Caldwell) –

- a. Motion made by Bill Moore and seconded by Bernie Caldwell to approve purchasing a vehicle from Roxana Auto Sales at an approximate cost of \$6000, to replace the 2019 Dodge police vehicle that was totaled during a police pursuit. The police department will use money from the insurance money received. Total amount received from insurance claim was \$20,111.00. Mayor asked if there were any discussions. Question was asked what are we buying? Per Chief Asbury they are looking at a 2011 Ford Crown Vic. Data Tronic's has equipment and a roll cage that will fit it so we will not have to purchase new equipment. Ayes: Caldwell, Luebbert, Moore and Preston. Nays: None. Motion Carried.
- b. Motion made by Bill Moore and seconded by Kristie Luebbert to approve Matt Asbury to attend the ILEAS Grant Writing Training, plus food and lodging. Approximate cost is \$499.00. This was brought up at last meeting and this is where the hail damage came from. Mayor asked if there were any discussions. Ayes: Caldwell, Luebbert, Moore and Preston. Nays: None. Motion Carried.
- c. Motion made by Bill Moore and seconded by Kristie Luebbert to approve hiring Tyler Fish as a new volunteer firefighter subject to passing back-ground, physical, drug and alcohol testing. Mayor asked if there were any discussions. Trustee Preston wanted to know where he is from. Answer: He is from Hartford, and he is an EMT. Ayes: Caldwell, Luebbert, Moore and Preston. Nays: None. Motion Carried.
- d. Motion made by Bill Moore and seconded by Bernie Caldwell to approve hiring Michael Cherry as a new volunteer firefighter subject to passing back-ground, physical, drug and alcohol testing. He is from South Roxana. Mayor asked if there were any discussions. Ayes: Caldwell, Luebbert, Moore and Preston. Nays: None. Motion Carried.

14. Ordinance Committee (**Aldridge**, Luebbert, Moore) – Nothing at this time.

15. Public Works Committee (**Caldwell**, Luebbert, Aldridge) – Nothing at this time.

16. Public Utilities Committee (**Fulkerson**, Moore, Preston) – Nothing at this time.

17. Park & Recreation Committee (**Luebbert**, Preston, Caldwell) – Nothing at this time.

18. Finance & Public Buildings (**Preston**, Fulkerson, Aldridge) – Nothing at this time.

19. Allowable claims against the Village

- a. Trustee Preston reported vendor claims of \$80,619.84, plus payroll claims of \$39,500.15 for total claims of \$120,119.99. On motion by Michelle Preston, seconded by Kristie Luebbert, it was voted to pay the allowable claims against the village in the total amount of \$120,119.99. Ayes: Caldwell, Luebbert, Moore, and Preston. Nays: 0. Motion carried.

20. Citizens Comments

- Anna Broadfoot from South Roxana presented to the board that she and Melissa do a lot of events for their town that are not village affiliated. For the last 3 years they have hosted a 4<sup>th</sup> of July event with fireworks, petting zoo, etc. through a non-profit. This year they would like to move the event to Hartford. The first year they held the event they had around 600 people and last year they had around 3000. There will be no cost to Hartford, and they will line up security. They work with the refinery and other companies to pay for the event, so this is just a family fun event to enjoy. The Dad's Club will supply the alcohol and bingo, so they are aware they need to apply for one-day permits for both. The fireworks guy will provide permit and approval from Fire Marshall.


21. Unfinished Business from the Board

22. New Business from the Board

23. Adjournment – 6:44 pm

- a. A motion by Bill Moore, seconded by Bernie Caldwell to adjourn the meeting. Mayor Robertson asked if there were any discussion. All in favor signify with saying Aye. Those opposed say Nay. Aye unanimous.

  
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Carolyn Daniels, Village Clerk

  
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William Robertson, Mayor