

VILLAGE OF HARTFORD BOARD MEETING MINUTES
VILLAGE HALL COUNCIL ROOM
140 WEST HAWTHORNE
HARTFORD, ILLINOIS 62048
March 5, 2024
6:30 PM

1. Call to order.
 - A. Mayor Robertson called the meeting order.
2. Pledge of Allegiance
3. Roll Call of Board Members: the following members present: Mayor Bill Robertson, Bernie Caldwell, Kristie Luebbert, Bill Moore, and Michelle Preston. Also, present Attorney Chris Donohoo, Village Clerk Carolyn Daniels, Leadman Ed Sebastian, Police Chief Matt Asbury, Treasurer Chessie Brame and Firefighter Ted Luebbert.
4. Establishment of a quorum
5. Approval of the Minutes:
 - a. Board Meeting: February 20, 2024, motion made by Bill Moore and seconded by Bernie Caldwell to approve the minutes. Mayor Robertson asked if there were any discussions. Ayes: 4, Nays: 0. Motion Carried.
6. Report from the Village Clerk, Carolyn Daniels- Nothing at this time.
7. Report from Mayor Bill Robertson
 - a. Motion made by Bill Moore and seconded by Kristie Luebbert to approve Agreement for Technical Services and Assistance between the Village of Hartford and Moran Economic Development. Total cost for the Enterprise Zone Amendment Application/Consultant fees \$9000.00. Mayor Robertson asked if there were any discussions. Ayes: Bernie Caldwell, Kristie Luebbert, Bill Moore, and Michelle Preston. Nays: None. Motion Carried.
 - b. Motion made by Kristie Luebbert and seconded by Bill Moore to approve the MED contract for the establishment of a new TIF District and the amendment of the Hartford Business District. Mayor Robertson asked if there were any discussions. Ayes: Bernie Caldwell, Kristie Luebbert, Bill Moore, and Michelle Preston. Nays: None. Motion Carried.
 - c. Motion made by Kristie Luebbert and seconded by Bernie Caldwell to approve going out for applications for part-time park employee(s). Mayor Robertson asked if there were any discussions. Ayes: Bernie Caldwell, Kristie Luebbert, Bill Moore, and Michelle Preston. Nays: None. Motion Carried.
 - d. Motion made by Bill Moore and seconded by Bernie Caldwell to approve going out for applications for part-time street department employee(s). Mayor Robertson asked if there were any discussions. Ayes: Bernie Caldwell, Kristie Luebbert, Bill Moore, and Michelle Preston. Nays: None. Motion Carried.

8. Report from Attorney, Chris Donohoo –

9. Report from Village Engineer – Nothing at this time.

10. Report from Public Works Department, Ed Sebastian –

- Per Ed the new Village Hall sign has been ordered and should be here soon.

11. Report from Fire Department, Fire Chief Jarrod Horyn

- Per the mayor, the Village received a copy of Jarrod's resignation letter and the Trustees were provided a copy. Mayor Robertson asked if anyone had a question. Trustee Moore made a motion and seconded by Bernie Caldwell to accept the resignation letter. Mayor Robertson asked if there were any discussions. Ayes: Bernie Caldwell, Kristie Luebbert, Bill Moore, and Michelle Preston. Nays: None. Motion Carried.

12. Report from Police Chief, Matt Asbury

- Chief Asbury stated police officer Morris was involved in an accident during a pursuit. PO Morris was unharmed; however, the police vehicle was damaged and is currently out of commission. The incident has been reported to insurance and the adjuster will be looking at the vehicle on Thursday.

Report from Committees:

13. Safety Committee (**Moore**, Fulkerson, Caldwell)

- a. Motion made by Bill Moore and seconded by Bernie Caldwell to approve sending and paying for three firefighters to attend the BOFF class in Mitchell. Approximate cost is \$450/per student. Upon completion the firefighter will sign a contract to remain with the Village of Hartford as a volunteer firefighter for a specified period of time. Mayor Robertson asked if there were any discussions. Ayes: Bernie Caldwell, Kristie Luebbert, Bill Moore, and Michelle Preston. Nays: None. Motion Carried.
- b. Motion made by Bill Moore and seconded by Bernie Caldwell to approve purchasing new equipment for the 2023 Dodge Charger in the amount of \$8,984.00 from Data Tronic's. The \$10,000 received from Phillips 66 will be used to purchase the equipment. Mayor Robertson asked if there were any discussions. Ayes: Bernie Caldwell, Kristie Luebbert, Bill Moore, and Michelle Preston. Nays: None. Motion Carried.
- c. Trustee Moore announced firefighters interested in the Fire Chief position will be interviewed on Monday, March 11th.

14. Ordinance Committee (**Aldridge**, Luebbert, Moore)

- a. Motion made by Kristie Luebbert seconded by Bill Moore to approve Ordinance No. 2024-O-03, an "Ordinance Establishing 27-5-4(A) Removal of Contents of Containers/Receptacles", which states it shall be unlawful for any person other than an individual employed or licensed by the Village of Hartford or the owner, occupant, tenant, or person in possession of the premises for which containers/receptacles for garbage and yard waste have been provided, to deposit any article or thing in such container or to remove, displace, injure, deface, destroy, uncover or disturb such container or any portion of its content. Mayor Robertson asked if there were any discussions. Ayes: Bernie Caldwell, Kristie Luebbert, Bill Moore, and Michelle Preston. Nays: None. Motion Carried.

15. Public Works Committee (**Caldwell**, Luebbert, Aldridge)

- a. Motion by Bernie Caldwell and seconded by Bill Moore to approve purchasing an Enclosed salt bin from Day Home Improvement at an approximate cost of \$14,990. This is a requirement of the EPA. Mayor Robertson asked if there were any discussions. Ayes: Bernie Caldwell, Kristie Luebbert, Bill Moore, and Michelle Preston. Nays: None. Motion Carried.

16. Public Utilities Committee (**Fulkerson**, Moore, Preston)

- a. Motion made by Bill Moore and seconded by Kristie Luebbert to approve purchasing a liftgate for the new Water Department 2023 Dodge truck from Kranz Body Company at an approximate cost of \$5,181. Mayor Robertson asked if there were any discussions. Ayes: Bernie Caldwell, Kristie Luebbert, Bill Moore, and Michelle Preston. Nays: None. Motion Carried.

17. Park & Recreation Committee (**Luebbert**, Preston, Caldwell)- Nothing at this time.

18. Finance & Public Buildings (**Preston**, Fulkerson, Aldridge) – Nothing at this time.

19. Allowable claims against the Village

- a. Trustee Preston reported vendor claims of \$89,252.26, plus payroll claims of \$37,528.53 for total claims of \$126,780.79. On motion by Michelle Preston, seconded by Kristie Luebbert, it was voted to pay the allowable claims against the village in the total amount of \$126,780.79. Ayes: Caldwell, Luebbert, Moore, and Preston. Nays: 0. Motion carried.

20. Citizens Comments

21. Unfinished Business from the Board

22. New Business from the Board –

23. Adjournment – 6:48 pm

- a. A motion by Bill Moore, seconded by Bernie Caldwell to adjourn the meeting. Mayor Robertson asked if there were any discussion. All in favor signify with saying Aye. Those opposed say Nay. Aye unanimous.


Carolyn Daniels, Village Clerk


William Robertson, Mayor