

VILLAGE OF HARTFORD BOARD MEETING MINUTES
VILLAGE HALL COUNCIL ROOM
140 WEST HAWTHORNE
HARTFORD, ILLINOIS 62048
February 7, 2023
6:30 PM

1. Call to order.
 - A. Mayor Robertson called the meeting order.
2. Pledge of Allegiance
3. Roll Call of Board Members: the following members present: Mayor Robertson, Paul Aldridge, Bernie Caldwell, Chris Fulkerson (remote), Kristi Luebbert, Michelle Preston, and Bill Moore (remote). Also, present Attorney Chris Donohoo, Village Clerk Carolyn Daniels, Police Officer Chris Westbay, and citizen Daryl Workman.
4. Pursuant to our remote attendance policy and two Trustees' participating remotely the board will need to vote on whether to allow the two Trustees to participate by phone. Motion made by Bernie Caldwell and seconded by Kristie Luebbert. Roll Call: Ayes: Aldridge, Caldwell, Luebbert, and Preston. Nays: None. Motion Carried
5. Establishment of a quorum
6. Mayor Robertson asked for a Moment of Silence in honor of Charles Hendricks, long time citizen of Hartford and Former Mayor.
7. Approval of the Minutes:
 - a. Board Meeting: January 17, 2023, motion was made by Bernie Caldwell, seconded by Kristie Luebbert to approve the minutes. Mayor Robertson asked if there were any discussion. Ayes: Aldridge, Caldwell, Fulkerson, Luebbert, Moore, Preston. Nays: None. Motion Carried
8. Report from the Village Clerk, Carolyn Daniels
9. Report from Mayor Bill Robertson
 - a. Motion made by Kristie Luebbert and seconded by Paul Aldridge to pass Resolution 2023-R-2, A Resolution Endorsing the Great Rivers & Routes Tourism Bureau as the State Certified Bureau. Mayor Robertson asked if there were any further discussion. Ayes: Aldridge, Caldwell, Fulkerson, Luebbert, Moore, Preston. Nays: None. Motion Carried
 - b. Motion made by Bill Robertson and seconded by Bernie Caldwell to approve Mayor Robertson to sign an agreement with the Madison County MS4 Co-Permittee Group – Engineering Services to oversee the stormwater sewer system project. The fee will be a lump sum payment of \$1,100.00 unless the scope changes. Mayor Robertson asked if there were any further discussion. Ayes: Aldridge, Caldwell, Fulkerson, Luebbert, Moore, Preston. Nays: None. Motion Carried

10. Report from Attorney, Chris Donohoo – nothing at this time
11. Report from Village Engineer – Absent
12. Report from Public Works Department, Doug Preston – Absent
13. Report from Fire Department, Fire Chief Jarrod Horyn – Absent
14. Report from Police Department - nothing at this time.

Report from Committees:

15. Safety Committee (**Moore**, Fulkerson, Caldwell) – nothing at this time.
16. Ordinance Committee (**Aldridge**, Luebbert, Moore) –
 - a. Paul Aldridge read the request for a motion to approve Ordinance 2023-O-01, An Ordinance Amending the Hartford Village Code Section 3-1-10 Animals, etc. in Village. Attorney Donohoo read complete ordinance and clarified that voting “yes” means to allow chickens, and voting “no” would mean you are not allowing chickens. Motion was made by Kristie Luebbert and seconded by Michelle Preston. Mayor Robertson asked if there were any further discussion. Ayes: Luebbert, and Preston. Nays: Aldridge, Caldwell, Fulkerson, and Moore. Motion failed.
 - b. Ordinance 2023-O-02, An Ordinance Establishing the Hartford Village Code Section 3-1-12 Chicken Regulations, not presented as Ordinance No 2023-O-01 motion failed.
17. Public Works Committee (**Caldwell**, Luebbert, Aldridge) –
 - a. On motion by Bernie Caldwell and seconded by Paul Aldridge to approve the purchasing of 5 LED Solar Lights for the school crossing signs at a cost of \$424.75. Mayor Robertson asked if there were any further discussion. Ayes: Aldridge, Caldwell, Fulkerson, Luebbert, Moore, Preston. Nays: None. Motion Carried
18. Public Utilities Committee (**Fulkerson**, Moore, Preston) –
 - a. On motion by Chris Fulkerson and seconded by Bill Moore to approve the payment to Debra Case for over charge on water usage and penalties since 2014, at a cost of \$2155.16. The two houses share one meter, which were manually read and calculated in past years. It was discovered her bill was not being calculated appropriately since 2014, which resulted in an overcharge to Ms. Case. Once the weather permits, the water department will correct the lines and install separate meters. Mayor Robertson asked if there were any further discussion. Ayes: Aldridge, Caldwell, Fulkerson, Luebbert, Moore, Preston. Nays: None. Motion Carried
 - b. Update provided on recent mandate issued by the State of Illinois EPA to inventory all water customers for lead pipes between the point where it comes into the building and the inlet valve. Beginning in February, the Village will mail letters to each water customer explaining the mandate and “How to identify a Lead Water Service Pipe.” Customers needing assistance can call 618-251-2690. The Village will be able to apply for grant funding that will cover the cost of replacing any lead service line found.
19. Park & Recreation Committee (**Luebbert**, Preston, Caldwell) – nothing at this time
20. Finance & Public Buildings (**Preston**, Fulkerson, Aldridge) –
 - a. Open gym night will continue until March 16th.

21. Allowable claims against the Village

- a. Trustee Preston reported vendor claims of \$107,444.26, plus payroll claims of \$34,590.80 for total claims of \$142,035.06. On motion by Preston, seconded by Aldridge, it was voted to pay the allowable claims against the village in the total amount of \$142,035.06. Ayes: Aldridge, Caldwell, Fulkerson, Luebbert, Moore, and Preston. Nays: None. Motion carried.

22. Citizens Comments –

23. Unfinished Business from the Board –

- Mayor Robertson reported they are still working on the PEP Grant, which will need to be completed by the next board meeting.
- Trustee Preston will place on the Hartford page about the “Noise Maker” the refinery will start conducting to scare the geese off their ponds. This must be done to keep the ponds in accordance with the EPA regulations. Noise maker will be sounded from dawn to dark.

24. New Business from the Board –

- Please wish Officer Chris Westbay Happy Birthday.
- Trustee Bill Moore addressed that the Interpretive Center is going to have their main event this year. The gentleman they have will portray Thomas Jefferson. The Center asks for donations of \$1000 to \$1500. Trustee Moore would like the Village to be part of this by offering a donation. The designated day will be around May 12th, (a Thursday, Friday, and Saturday). The board has time to think about a donation.
- Per Mayor Robertson RCS notified him that they will not move Veteran’s Memorial monument until an engineer reviews first.

25. Adjournment – 7:00 pm

1. A motion by Moore, seconded by Fulkerson to adjourn the meeting. Mayor Robertson asked if there were any discussion. All in favor signify with saying Aye. Those opposed say Nay. Aye unanimous.


Carolyn Daniels, Village Clerk


William Robertson, Mayor