

MINUTES OF A REGULAR BOARD MEETING OF THE MAYOR
AND BOARD OF TRUSTEES OF THE VILLAGE OF HARTFORD,
MADISON COUNTY, ILLINOIS HELD AT THE VILLAGE HALL,
HARTFORD, ILLINOIS AT 6:30 P.M. ON THE
5TH Day of July 2017

1. Call to order
 - A. Mayor Hickerson called the Village Board to order at 6:30 P.M.
2. Roll Call of Board Members
 - A. On roll call, the following trustees were present: Clinton Caldwell, Robert Cheatham, Heather Flanigan, Chris Fulkerson, Jamie Harrop and Michelle Prickett.
 - B. Also present were: Village Attorney Chris Donohoo, Police Chief Brandon Flanigan, Michael Goode, Christina Hayes, Nancy Thornburgh, John Hayes, Terry Denton, Phyllis Gray, Belinda Lenon, Arnold McKee, Kerri Fulkerson, Yogesh Patel, Rob Budde, Treasurer Sue Budde and Village Clerk Chessie Brame.
3. Pledge to the Flag
4. Establishment of a quorum
5. Approval of the Minutes: 6/20/2017
 - A. On motion of Flanigan, seconded by Fulkerson, it was voted to approve the 6/20/2017 minutes as recorded by the clerk. Ayes: Caldwell, Cheatham, Flanigan, Fulkerson, Harrop and Prickett. Nays: None. Motion unanimous.
6. Report from Village Clerk
 - A. The Village's MetLife renewal agreement set to renew September 1, 2017. The dental plan will change 6% from the current plan. All Trustees received a copy of the new dental plan analysis. According to Clark-Wiegand Financial Service, this is a very good renewal. On motion of Caldwell, seconded by Cheatham, it was voted to approve the MetLife renewal agreement set to renew September 1, 2017. Ayes: Caldwell, Cheatham, Flanigan, Fulkerson, Harrop and Prickett. Nays: None. Motion unanimous.
 - B. The clerk discussed the option of switching out the current mailing machine and going with a Hasler rental-IM280 mailing machine with a 36 month agreement, at a monthly cost of \$26.95. The Village currently pays \$73.80 monthly. On motion of Caldwell, seconded by Flanigan, it was voted to approve the 36 Month Hasler rental agreement for the IM280 Mailing Machine at the monthly cost of \$26.95. Ayes: Caldwell, Cheatham, Flanigan, Fulkerson, Harrop and Prickett. Nays: None. Motion unanimous.
7. Report from Mayor Hickerson
 - A. The Mayor would like the Board to create an ordinance for using golf carts within the Village limits of Hartford within two Board meetings. He states that the Village has an ordinance but it would need to be amended. Trustee Prickett mentions that she thought the Board was going to follow the ordinance that Casey, IL has in place, to write up the ordinance for the Village. Trustee Fulkerson asked if this vote was for a time limit to write up the ordinance. The attorney stated that the Board was not voting to pass the ordinance at this time, just voting on getting an ordinance prepared within a time limit. On motion of Harrop, seconded by Flanigan, it was voted to create an ordinance for using golf carts within the village limits of Hartford within two Board meetings. Ayes: Caldwell, Cheatham, Flanigan, Fulkerson, Harrop and Prickett. Nays: None. Motion unanimous.
 - B. The Mayor would like the Board to create an ordinance for owning and raising chickens in the Village of Hartford within two Board meetings.

On motion of Fulkerson, seconded by Flanigan, it was voted to create an ordinance for owning and raising chickens in the Village of Hartford within two Board meetings. Ayes: Flanigan, Fulkerson, Prickett and Hickerson. Nays: Caldwell, Cheatham and Harrop. Motion carried.
*Mayor Hickerson's vote was casted to break the tie.

- C. Mayor Hickerson is asking that the Board of Trustees change the wording in the Village ordinance to allow pole barn construction that meets professional barn/garage specifications/designs of manufacturers at approval times of permit being granted; abolishing and replacing section 5-1-2, within two Board meetings. The wording had been changed in 1997. The Mayor clarified that the new change in the ordinance would be regarding metal buildings and garages.
On motion of Harrop, seconded by Flanigan, it was voted to change the wording in the ordinance to allow pole barn construction that meets professional barn/garage specifications/designs of manufacturers at approval times of permit being granted; abolishing and replacing section 5-1-2, within two Board meetings. Ayes: Caldwell, Cheatham, Flanigan, Fulkerson, Harrop and Prickett. Nays: None. Motion unanimous
- D. Mayor Hickerson asked for a motion to approve the Public Works appointments for fiscal year 2017, ending April 30, 2018.
On motion of Caldwell, seconded by Flanigan, it was voted to approve the Public Works appointments for fiscal year 2017, ending April 30, 2018. Ayes: Caldwell, Cheatham, Flanigan, Fulkerson, Harrop and Prickett. Nays: None. Motion unanimous.
- E. The Mayor received a change order request from the contractor for the work that will be done on the lift station in the amount of \$27,792.00.
On motion of Prickett, seconded by Caldwell, it was voted to approve the Change order #2 Haier Plumbing CSO Pump Station improvements \$27,792.00. Ayes: Caldwell, Cheatham, Flanigan, Fulkerson, Harrop and Prickett. Nays: None. Motion unanimous.

8. Report from Attorney, Chris Donohoo

- The Mayor, Village Attorney and the administrator for the estate of 123 W. Cherry need to meet in the next couple of weeks, in regards to the sale of the property at 123 W. Cherry.

9. Report from Village Engineer, Cas Sheppard (Absent)
Nothing to report.

10. Report from Fire Department, Chief Bill Owens (Absent)

- A. John Hayes asked for approval for the Vehicle Stabilization training and asked if the Board would rather have it at the 7th Street Park parking lot or on the back parking lot by the Splash pad. The training will be held on 8/12/17. Hayes stated that the fire department will have 2 cars they will use for the training. IFSI will be there teaching the class. There will be between 15-30 participants, including some firefighters from surrounding area fire departments. Trustee Caldwell suggested having the training up at the gymnasium parking lot. The glass would be easier to sweep up at the gymnasium parking lot and they could avoid getting glass in the gravel at the park's parking lot.
On motion of Caldwell, seconded by Harrop, it was voted to approve Vehicle Stabilization on 8/12/17 at the Hartford gymnasium parking lot. Ayes: Caldwell, Cheatham, Flanigan, Harrop and Prickett. Nays: None. Abstain: Fulkerson. Motion carried.
- Hayes asked for approval to hire a firefighter that had previously been on the fire department. Mayor Hickerson suggested putting that off until the Village can check to see how it's doing on W-2s.
 - The Hartford Fire Department received their ISL rating back and was able to keep the 5 ISL rating.

11. Report from Police Department, Chief Brandon Flanigan
Nothing to report.

12. Report from Public Works Department, Doug Preston (Absent)
Nothing to report.

Report from Committees:

13. Safety Committee (Harrop, Cheatham, Prickett)

Nothing to report.

14. Ordinance Committee (Prickett, Harrop, Caldwell)

- A. The Board of Trustees voted on Ordinance No. 2017-O-308 determining that the total number of Class "D" liquor licenses shall not, at any time, exceed two (2) licenses in the Village of Hartford.

On motion of Prickett, seconded by Harrop, it was voted not to approve Ordinance No. 2017-O-308 determining that the total number of Class "D" liquor licenses shall not, at any time, exceed two (2) licenses in the Village of Hartford.

Ayes: Flanigan and Harrop. Nays: Caldwell, Cheatham and Fulkerson. Abstain: Prickett.
Motion is lost.

15. Public Works Committee (Fulkerson, Flanigan, Cheatham)

- A. Trustee Fulkerson discussed that the Board met with the Labor Local 338 and came to an agreement for the next 4 years. For the first 2 years, wages will remain the same. Insurance will remain the same. A discussion will be opened up for wage increases May 1, 2019.

On motion of Fulkerson, seconded by Cheatham, it was voted to approve the 4 year agreement between Labor Local 338 and the Public Works Department. Ayes: Caldwell, Cheatham, Flanigan, Fulkerson and Prickett. Nays: None. Abstain: Harrop. Motion carried.

16. Public Utilities Committee (Cheatham, Caldwell, Fulkerson)

- A. Trustee Cheatham requested Village approval to sell Meadowbrook a 240 volt generator for \$1.00. Mayor Hickerson added that the generator is obsolete and not used anymore.

On motion of Cheatham, seconded by Caldwell, it was voted to sell Meadowbrook a 240 volt generator for \$1.00. Ayes: Caldwell, Cheatham, Flanigan, Fulkerson, Harrop and Prickett.
Nays: None. Motion unanimous.

17. Parks & Recreation Committee (Caldwell, Fulkerson, Flanigan)

Nothing to report.

18. Finance & Public Buildings (Flanigan, Prickett, Harrop)

Nothing to report.

19. Allowable claims against the Village

- A. Trustee Flanigan advised that the Village has vendor claims of \$117,524.99, plus payroll claims of \$38,103.60, for total claims of \$155,628.59.

On motion of Flanigan, seconded by Caldwell, it was voted to pay the allowable claims against the village in the total amount of \$155,628.59. Ayes: Caldwell, Cheatham, Flanigan, Fulkerson, Harrop and Prickett. Nays: None. Motion unanimous.

20. Citizens Comments

- A resident made a comment regarding living in a community that allowed golf carts. He explained that children/teenagers were driving the golf carts recklessly. Age limits/rules were set, but not enforced. Another resident mentioned that if rules are broken regarding the golf carts, then the police should enforce it just as they would if someone was driving a car under the legal age. Trustee Harrop mentioned that (according to the Casey, IL ordinance) the State Law to drive a golf cart is 18 years of age. Harrop had also lived in a community that allowed golf carts and he experienced no problems regarding the golf carts while living in that community.
- The owner of Express Market had requested a Class "D" liquor license that the Board did not approve. The owner of the store asked what the reason for the denial was. He explained that if he obtains a gaming license, it would benefit both the State and City, not just the store. He

asked if there were any issues that he could fix in order to obtain the license. Mayor Hickerson stated that by denying the license, the Village is losing the \$800 a year license fee, and the potential revenue from the gaming machines. The Mayor asked the board to look at the situation from the possibility of potentially losing the business if the license is not approved.

21. New Business from the Board

- Mayor Hickerson mentioned that Paul Michalski with APEX would like to meet Tuesday night at 6:00 PM with the residents of Hartford at the Village Hall to go over what is being done about vapor recovery.
- Trustee Prickett questioned a charge for letterhead, envelopes and business cards in the amount of \$300.00. Mayor Hickerson explained that those were supplies he had ordered. The Mayor stated he needed the supplies to deal with business within the municipality and this charge was actually cheaper than the other bid he received. Trustee Prickett asked if the Village was out of the current letterhead. Treasurer Sue Budde responded that the previous letterhead had the past Mayor's name on it. The Village will continue to use the past administration's envelopes and such, until that runs out but the Mayor should have letterhead with his name on it.
- Trustee Prickett questioned a charge to Quill regarding coffee/beverages for \$98 and asked if that was a monthly charge. Treasurer Sue Budde said that was not a monthly charge.
- Trustee Prickett asked why the Tower wasn't open to the public to charge for viewing of the fireworks. Trustee Caldwell said that nothing had been scheduled regarding charging for public viewing. Trustee Prickett asked how the Tower is suppose to make any money if the Village doesn't promote events at the Tower. Mayor Hickerson said he can appoint Trustee Prickett to schedule events at the Tower if she would like to handle that, because the Village cannot afford to spend \$58,800 to schedule events like in the prior years. Mayor Hickerson stated that he wants the Tower to break even and then the Village can consider holding events there. The Mayor believes that for the month of June, the Tower broke even. Trustee Prickett asked about the current employee working at the Tower. The Mayor replied that the tower employee works in the tourism department, not public relations. That employee does not do any publicizing. Trustee Prickett asked if there are currently any events going on at the Tower. The Mayor said no events were planned, and that is why he was asked Trustee Prickett if she would like to take on that task. Trustee Prickett said she cannot do it alone and that a committee would need to be put together. A resident asked if someone can call to reserve the Tower for weddings and such events. The Mayor stated again that his goal is for the Tower to break even, and once it gets to that point, then they could start looking into other ideas regarding the Tower.

22. The meeting was adjourned at 7:00 P.M.

James F. Hickerson
Village President

Village Clerk, Chessie M. Brame