

**MINUTES OF A REGULAR BOARD MEETING OF THE MAYOR
AND BOARD OF TRUSTEES OF THE VILLAGE OF HARTFORD,
MADISON COUNTY, ILLINOIS HELD AT THE VILLAGE COMMUNITY CENTER
AT 6:34 P.M. ON THE
4th Day of May 2021**

After the adjournment of the Sine Die Board Meeting Clerk Thornburgh gave William Robertson the Oath of Office for Mayor and Clinton Caldwell, Carolyn Daniels, and Chris Fulkerson the Oath of Office for Trustee prior to the meeting.


1. Mayor Robertson called the Village Board to order at 6:34 p.m.
 - A. Mayor Robertson wanted to move to item A on the Agenda under Report from Mayor Robertson. He is appointing Bill Moore as Trustee to fill his seat because there was a vacancy since winning the election of Mayor. On motion of Caldwell, seconded by Luebbert, it was approved. Ayes: Caldwell, Daniels, Fulkerson, Luebbert, and Prickett. Nays: None. Motion unanimous.
2. Clerk Thornburgh gave Bill Moore the Oath of Office for Trustee.
3. Roll Call of Board Members
 - A. On roll call, the following Board Members were present: Clinton Caldwell, Carolyn Daniels, Chris Fulkerson, Kristie Luebbert, Bill Moore, and Michelle Prickett.
 - B. Also present were: Village Attorney Chris Donohoo, Village Clerk Nancy Thornburgh, Village Treasurer Chessie Brame, Police Chief Brandon Flanigan, Officer Matthew Asbury, Sgt. Dan Geil, Firefighter Kerri Fulkerson, and Emme Flanigan, Matthew Luebbert, Marsha Moore, Kelli Angleton, Terry Robertson, Elizabeth Asbury, and Dana Daniels.
4. Establishment of a quorum
5. Report from Village Clerk
 - A. Village Clerk Nancy Thornburgh asked for a motion to be appointed as the new Risk Management Coordinator for IMLRMA (Illinois Municipal League Risk Management Association). On motion of Caldwell, seconded by Luebbert, it was approved. Ayes: Caldwell, Daniels, Fulkerson, Luebbert, Moore, and Prickett Nays: None. Motion unanimous.
6. Report from Mayor Robertson
 - A. Mayor asked for a motion to approve the 2021 – 2022 appointments. On the motion of Caldwell, seconded by Luebbert, they were approved. Ayes: Caldwell, Daniels, Fulkerson, Luebbert, Moore, and Prickett Nays: None. Motion unanimous.
 - B. Mayor asked for a moment of silence for Eugene Allen, past Village Clerk, who passed away.
 - C. Mayor handed out Certificates to the following: Jim Hickerson, Emme Flanigan, and Jamie Harrop for their service to the Village of Hartford. Mayor also mentioned we need to get keys back from Jamie Harrop. Village Clerk Nancy Thornburgh gave Emme Flanigan a card and a gift card for taking the time to train her for the last two weeks.
 - D. Mayor mentioned that everyone should have a Village email set up. Everyone should use for all Village business.
 - E. Starting May 5, 2021 the hours at City Hall will be open 8:30am – 11:30am and 12:00pm – 3:00pm, lunch hour is between 11:30am – 12:00pm.
 - F. Mayor mentioned trying to schedule the Centennial Celebration for the Village of Hartford sometime in September 2021. He would like a Board member to take the lead and he would be there with them as well as a couple residents. The Village was donated 16,000.00 to 17,000.00 to use for the celebration. Citizens purchased banners to go towards the Centennial Celebration.
 - G. Mayor stated there are two zoning issues right now. One on Old St. Louis Road and combined with the campground they are buying all the property south of the tower. It needs to be rezoned. They are going to put in water and sewer. The area is zone industrial and not for travel trailer park. Mayor will get with Danny Waugh, chairman of the planning/zoning committee. The owners have big plans for the area. Mayor asked about installing bathrooms and they cannot because the bathrooms need to be open 24/7 and guarded. Right now each camper that comes in has to have their own bathroom. Luebbert asked if the porta potties they currently have could be moved to the back of the campground and not out front. Mayor said the problem they are having

is the campers that are staying are not using the porta potties but people off of RT. 3, so they are having to lock them.

- H. Mayor would like to start the inspection that they stopped sometime in December. Would like to add to the agenda for the next meeting to start back up on June 1, 2021.
 - I. The campground is adding 50 more spots. They would like to have some green space in front so they are going to donate that back to Village for maybe a gazebo or something like that in front of the campground. They also are hoping to have 2 businesses go in which will help the Village of Hartford.
 - J. On May 5, 2021, the Mayor has a meeting with Visitor Bureau to see what they are wanting to do with the tower and what they are wanting the Village to do. The Mayor invited Kristie Luebbert to meet with them since she is the chairman of the Park and Recreation Committee.
 - K. A discussion about opening the Splash Park and the Mayor asked when is the Village going to open it. Michelle Prickett said they usually open on Memorial Day Weekend but the Village will need to hire someone. Kristie Luebbert mentioned opening for the month of May and June for private parties and if everything is back open in July the Village can open it back up for everyone at that time. Mayor wants everyone to be thinking about opening and the item will be added to the agenda for the next meeting.
 - M. On Friday May 7, 2021, the Mayor will be meeting with our insurance group Wealthcare as a meet and greet. The Mayor asked the Village Clerk and Treasurer to be there as well.
 - N. Steelworkers Union would like to move their meeting from May 6th to May 12th, 2021.
 - O. Mayor still wants to have the closed all committee meeting on May 6th at 7:30pm to discuss with the Board members in preparation for when they meet with the Steel Workers Union on May 12th at 6:30pm.
 - P. Chris Fulkerson made a motion and seconded by Bill Moore, to have a closed committee meeting on May 12th at 6:30pm, where they will negotiate with the Steel Workers Union. Ayes: Caldwell, Daniels, Fulkerson, Luebbert, Moore, and Prickett Nays: None. Motion unanimous.
 - Q. Doug Preston, Lead Man Public Works came into the Mayor office at City Hall and wanted to talk about the dump trucks and rental. Residents are filling up the 1 ton truck and doing whole houses. They are filling up the truck, Street Department employee is taking the truck to the dump and unloading, bringing the truck back to the resident and they are doing this 3 or 4 times and only being charge \$25.00 and \$45.00 depends on which truck they are using. This is costing the Village around 100.00. Chris Fulkerson thought there was an ordinance that said if the truck is over filled the Village can charge more. The Mayor said Doug wants to use the big truck and have the residents pay the fee. They pay the rental fee plus the dumping fee. Mayor said we may need to change the ordinance and Chris Fulkerson said that was done before he (the Mayor) joined the Board.
7. Report from Attorney, Chris Donohoo
- Attorney Donohoo informed the Board that he found the Dump Ordinance and he will take a look at that. Ordinance violations are picking back up since being in court for 3 or 4 months now. Still contact him because they are trying to do as many as they can outside of court. Regarding the bathrooms at the campground he believes the ordinance says anyone who camps there has to have an inside bathroom. He was going to bring up the Police Contract because he did not know the status on that but we have already mentioned it. He also congratulated the Mayor and thanked him for appointing him again.
8. Report from Village Engineer (Absent): Nothing to report.
9. Report from Public Works Department, Doug Preston (Absent): Nothing to report.
10. Report from Fire Department, Chief Jarrod Horyn (Absent): Chris Fulkerson Fire Fighter
- The Village had 3 Fire Fighters, Chief Horyn, Fire Fighter Luebbert and Rose attend 2 weekends in a row for Rope Rescue Training. They all passed their test and they are waiting on their certifications. The Village paid for their food during their training.
 - Chief Horyn picked up Fire Fighters Palmerton boots
11. Report from Police Department, Chief Brandon Flanigan: Nothing to report.

Report from Committees:

12. **Safety Committee (Moore, Fulkerson, Caldwell):** Nothing to report.
 - Moore stated he is glad to be on the Board.
13. **Ordinance Committee (Daniels, Luebbert, Moore):** Nothing to report.
14. **Public Works Committee (Caldwell, Luebbert, Daniels):** Nothing to report.
15. **Public Utilities Committee (Fulkerson, Moore, Prickett)**
 - Chris Fulkerson got a phone call from Mike Daniels about a resident wanting their water meter to be changed out because they felt their water bill was a little high.
 - We have a resident that has a water bill of \$6640.00. It is showing they used 550,000.00 gallons of water. When the resident walked into their house there was an inch of water inside of the house. Chris will set up a committee meeting to discuss this.
 - Chris Fulkerson made a motion and seconded by Moore to have a Public Utilities Committee meeting on May 6th, 2021 at 7:30pm, City Hall. . Ayes: Caldwell, Daniels, Fulkerson, Luebbert, Moore, and Prickett Nays: None. Motion unanimous.
16. **Parks & Recreation Committee (Luebbert, Prickett, Caldwell):** Nothing to report.
17. **Finance & Public Buildings (Prickett, Daniels, Fulkerson)**
18. Allowable claims against the Village
 - Trustee Prickett reported vendor claims of \$121,574.75 plus payroll claims of \$31,785.38, for total claims of \$153,360.13. On motion of Prickett, seconded by Luebbert, it was voted to pay the allowable claims against the village in the total amount of \$153,360.13. Ayes: Caldwell, Daniels, Fulkerson, Luebbert, Moore, and Prickett Nays: None. Motion unanimous.
19. There were no citizen comments.
20. Unfinished Business from the Board
 - Chris Fulkerson asked about if we have heard anything regarding the campground and the fees. Attorney Donohoo said they are basically going to amend the ordinance to change the fee to follow the Hotel Sales Tax with different language to show campground. The fee will change to 5%.
 - Michelle Prickett asked when we add the Splash Park onto the Agenda could we also add the Tower since they go together.
21. New Business from the Board
 - Kristie Luebbert said with summer coming up and since we are have a Public Utilities Committee Meeting can we discuss about residents filling up pools and if there is a meter we can put on so they are not paying sewer fees as well. Chris Fulkerson said to add to the agenda for the Public Utilities Committee Meeting.
22. The meeting was adjourned at 7:09 p.m.


Nancy L. Thornburgh, Village Clerk


Bill Robertson, Village President

2021 - 2022 Appointments:

Attorney: Chris Donohoo
Village Engineer: Sheppard, Morgan & Schwaab, Inc.
Village Engineer for Water & Sewer projects on need basis-
Curry & Assoc. Engineering Firm
Auditor: Donohoo, McCalley and Associates
Treasurer/Systems, Manager, TIF Administrator: Chessie Brame
Fire Chief, ESDA Director: Jarrod Horyn
Current Firemen: Chris Fulkerson, Tristain Palmerton, Denny Eyer, Michelle Dixon, Kerri Fulkerson, Barry White, Marrisa Morrison, Nick Rose, Tom Rose, Jami Rose, Teddy Luebbert, Chaplin David Fields
Police Chief: Brandon Flanigan
Sgt. Daniel Geil
Patrolman Matthew Asbury
Patrolman Deanna Coleman
Police Clerk: Tiffany Huff
Part-time Police Clerk: Jody Rudd
Part-time patrolman: Jarvis Swope, Tyler Gallaher, Gary Cranmer, Timothy Connell
Animal Control Officer: Crystal Monson
Lead Man Public Works: Raymond (Doug) Preston, Jr.
Water Operator: Michael Daniels
Public Works Employees: Raymond (Doug) Preston Jr., Clyde Preston, Ed Sebastian, Michael Daniels, Devin Preston
Public Works Part-time: Kaleb Harrop
Public Works Park Part-time: Robert Preston
Water Clerk: Francy Martin
Part-time Water Clerk: Jody Rudd
Custodian (part-time): Renee Brown
Building Inspector: Street Dept.
Electrical Inspector: Street Dept.
Plumbing Inspector: State Inspector
Planning/Zoning Chairman: Danny Waugh
Planning Commission/Zoning Board: Clifford Jerman, Bob Champlin, Rita Hull, Mike Goode
Zoning Administrator: Mayor Robertson
Mayor Pro-Tem: Clinton Caldwell
Village Committees:
 Safety Committee (Moore, Fulkerson, Caldwell)
 Ordinance Committee (Daniels, Luebbert, Moore)
 Public Works Committee (Caldwell, Luebbert, Daniels)
 Public Utilities Committee (Fulkerson, Moore, Prickett)
 Parks & Recreation Committee (Luebbert, Prickett, Caldwell)
 Finance Committee, Public Buildings (Prickett, Daniels, Fulkerson)