

MINUTES OF A REGULAR BOARD MEETING OF THE MAYOR  
AND BOARD OF TRUSTEES OF THE VILLAGE OF HARTFORD,  
MADISON COUNTY, ILLINOIS HELD AT THE VILLAGE HALL,  
HARTFORD, ILLINOIS AT 6:30 P.M. ON THE  
16<sup>TH</sup> Day of May 2017

1. Call to order
  - A. Mayor Hickerson called the Village Board to order at 6:30 P.M.
2. Roll Call of Board Members
  - A. On roll call, the following trustees were present: Clinton Caldwell, Robert Cheatham, Heather Flanigan, Chris Fulkerson, Jamie Harrop, and Michelle Prickett.
  - B. Also present were: Village Attorney Chris Donohoo, Village Engineer Cas Sheppard, Sue Budde, Christine Hayes, Jason Denton, John Hayes, Kristie Luebbert, Chastity Niemeyer, Brandon Flanigan, Terry Denton, Phyllis Gray, Bart & Sandy Pickett, Gina Lewis, Bob May, Michael Goode, Charles & Shirley Hendricks, Belinda Lenon, Rhonda Robins, Connie Caldwell, Amy Harding, Amy Martin, Tanya Kinder and Village Clerk Chessie Brame.
3. Pledge to the Flag.
4. Establishment of a quorum.
5. Approval of the Minutes: 5/2/2017
  - A. On motion of Flanigan, seconded by Harrop, it was voted to approve the 5/2/2017 minutes as recorded by the clerk. Ayes: Caldwell, Cheatham, Flanigan, Fulkerson, Harrop, and Prickett. Nays: None. Motion unanimous.
6. Report from Village Clerk
  - Chessie Brame thanked everyone who helped her transition into the position of Village Clerk. Brame thanked Treasurer Sue Budde for being a tremendous help in that process.
  - A. Resolution 2017-R-251 was brought before the Board, adopting Village Clerk Chessie Brame as the new Authorized Agent for IMRF. Trustee Prickett questioned if this issue should be brought to a committee meeting since Brame would be enrolling into the retirement fund. Mayor Hickerson replied that past Village Clerks had been enrolled in IMRF with the exception of the prior appointed clerk, so a committee meeting shouldn't be necessary. It was discussed that past practice has been that the Village clerks have been enrolled in IMRF unless they chose not to.

On motion of Flanigan, seconded by Cheatham, it was voted to pass Resolution 2017-R-251 adopting Village Clerk Chessie Brame as the new Authorized Agent for IMRF. Ayes: Caldwell, Cheatham, Flanigan, Fulkerson, and Harrop. Nays: None. Present: Prickett. Motion carried.
  - B. Appointment of Village Clerk Chessie Brame as the new Risk Management Coordinator for IMLRMA

On motion of Flanigan, seconded by Fulkerson, it was voted to appoint Village Clerk Chessie Brame as the new Risk Management Coordinator for IMLRMA. Ayes: Caldwell, Cheatham, Flanigan, Fulkerson, Harrop, and Prickett. Nays: None. Motion unanimous.
7. Report from Mayor Hickerson
  - Administrative Assistant Deanna Barnes accepted a position with the city of Alton. Mayor Hickerson wishes her well and thanked her for her time with the Village. At this time, the Mayor does not think a replacement is necessary. He will review the Village's needs as they arise and is prepared to move forward in a cost effective direction.
  - Mayor Hickerson thanked the Board of Trustees and the Police department for the financial understanding and the cooperation in getting the Police agreement settled.

- Mayor Hickerson thanked the Public Works department for the assistance with the flooding problems that the Village had a couple of weeks ago. Public Works did a really good job at keeping the spot along Route 3 pumped down.
- Mayor Hickerson thanked Sue Budde, Franci Martin, Heather Flanigan and Chessie Brame for all the work they've done during this learning process, and the tough spot that they were put in with the way things were handed over.
- An All Committee meeting will be held on Tuesday May 23<sup>rd</sup> at 6:00 PM to discuss hiring and volunteers at the Confluence Tower.
- Mayor Hickerson announced that if anyone is interested in the Village finances, that they please attend the meeting when the audit will be presented. The audit will give an idea of the financial crisis that the Village is in and the moves we have to make to keep this Village afloat.

A. Pushpa Patel of the Express Market on 2 N. Delmar Ave is requesting a "Pour License" in order to obtain a video gaming license at that location.  
On motion of Flanigan, seconded by Harrop, the request was voted down. Ayes: Flanigan, and Harrop. Nays: Caldwell, Cheatham, and Fulkerson. Abstain: Prickett. Motion lost.

8. Report from Attorney, Chris Donohoo

- Chris Donohoo has received the Village files from the previous attorney and has entered his appearance on a few of the cases pending. Donohoo has also contacted Labor Local 338 about opening up contract negotiations with the Public Works department.

9. Report from Village Engineer, Cas Sheppard

A. Review and approval of bid results for road oil (MFT Materials Proposals). JTC Petroleum Company was the low bid at \$328.40 per ton and SMS is recommending approval of that bid for bituminous materials: CSR-2 & liquid asphalt. Sheppard informed the board that this bid was only for the liquid asphalt so the Village must have other means of providing the slag. Sheppard added that if lack of slag becomes an issue to where there is not enough slag to cover what the bid was for the oil, the Village would only get charged for the amount used. With this bid, SMS would not be spreading the slag.  
On motion of Caldwell, seconded by Flanigan, it was voted to approve the low bid from JTC Petroleum Company for bituminous materials: CSR-2 & liquid asphalt. Ayes: Caldwell, Cheatham, Flanigan, Fulkerson, Harrop, and Prickett. Nays: None. Motion unanimous.

10. Report from Fire Department, Chief Bill Owens

- Fire department will be holding CPR training on May 22<sup>nd</sup>. Village employees and their immediate families are invited.
- Fire department is looking into getting some 100% grants for chainsaws, trauma dummy attachments and other training equipment.
- Next quarter, Chief Owens will be requesting to hire another firefighter who was previously on the Fire department and has moved back to the Village.

11. Report from Police Department, Lt. John Grigg (Absent)  
Nothing to report.

12. Report from Public Works Department, Doug Preston (Absent)  
Nothing to report.

**Report from Committees:**

13. **Safety Committee**(Harrop, Cheatham, Prickett)

A. Approval of Southern Illinois Law Enforcement Commission Training: Cost at \$100 per person. The \$100 fee will allow the officers to attend any of the SILEC trainings available for the entire year, at no additional cost.  
On motion of Harrop, seconded by Flanigan, it was voted to approve the Southern Illinois Law Enforcement Commission Training, at the cost of \$100 per person. Ayes: Caldwell, Cheatham, Flanigan, Fulkerson, Harrop, and Prickett. Nays: None. Motion unanimous.

- B. Fire department would like the approval to use the vacant house behind the fire department for training. Training would include cutting holes through walls and floors for rescues. If time permits, Chief Owens is trying to contact IL Fire Services to get a grant, to see if University of Illinois would send instructors to teach. Area Fire departments could be invited to train. The Board discussed that the Village would need to obtain ownership and the title of the property before the Fire department could do anything with the property.  
On motion of Harrop, seconded by Caldwell, it was voted to approve the use of the vacant house behind the fire department for training. Ayes: Caldwell, Cheatham, Flanigan, Harrop, and Prickett. Nays: None. Abstain: Fulkerson. Motion carried.
- C. Fire Department is asking approval for road blocks on June 16<sup>th</sup> at the corners of Delmar/Hawthorne and Delmar/Rand.  
On motion of Harrop, seconded by Caldwell, it was voted to approve the road blocks on June 16<sup>th</sup> at the corners of Delmar/Hawthorne and Delmar/Rand. Ayes: Caldwell, Cheatham, Flanigan, Harrop, and Prickett. Nays: None. Abstain: Fulkerson. Motion carried.
- D. Approval of agreement between the Village of Hartford and the United Steelworkers which was agreed on in closed meeting during negotiations  
On motion of Harrop, seconded by Cheatham, it was voted to approve the agreement between the Village of Hartford and the United Steelworkers which was agreed on in closed meeting during negotiations. Ayes: Cheatham, Fulkerson, and Harrop. Nays: None. Present: Caldwell and Prickett. Abstain: Flanigan. Motion carried.

**14. Ordinance Committee (Prickett, Harrop, Caldwell)**

- Ordinance committee set a meeting for May 23<sup>rd</sup> at 5:30 PM to discuss changes within the ordinances as well as changes in committees and job positions.

**15. Public Works Committee (Fulkerson, Flanigan, Cheatham)**

Nothing to report.

**16. Public Utilities Committee (Cheatham, Caldwell, Fulkerson)**

Nothing to report.

**17. Parks & Recreation Committee (Caldwell, Fulkerson, Flanigan)**

- A. Discussion of Splash park hours of operation and employees  
Hours of operations discussed were from 10 AM-3 PM, with party rentals available from 4-6 PM and 6-8 PM. The Board discussed having to pay an attendant to monitor parties. In years prior, the number of people using the Splash Park was high so the Village began to charge admission. Last year, the numbers decreased due to other Splash Parks opening in the area. The board discussed the idea of not charging admission and looking back into the issue if it becomes a problem.
- B. Discussion of waiving the 30% profit fee for the Roughneck Wrestling Club fundraiser at the Hartford Park  
The Roughneck Wrestling Club asked the Board that, if the Club were to pay to rent a pavilion at the Hartford Park for use as part of this fundraiser, would the Village waive the 30% profit fee this year? The fundraiser might include a small beauty contest, bounce houses, carnival games, whiffle ball tournament, and a BBQ vendor. July 22<sup>nd</sup> is the tentative date. Caldwell asked that the Board table the discussion and bring it back at the next board meeting on June 6<sup>th</sup>.

**18. Finance & Public Buildings (Flanigan, Prickett, Harrop)**

- A. Budget Ordinance 2017-O-307 for the Fiscal Year 5/1/17-4/30/18

On motion of Flanigan, seconded by Fulkerson, it was voted to pass the Budget Ordinance 2017-O-307 for the Fiscal Year 5/1/17-4/30/18. Ayes: Caldwell, Cheatham, Flanigan, Fulkerson, Harrop, and Prickett. Nays: None. Motion unanimous.

19. Allowable claims against the Village

- A. Trustee Flanigan advised that the Village has vendor claims of \$155,255.97, plus payroll claims of \$38,709.98, for total claims of \$193,965.95. Trustee Prickett questioned two charges that were over \$250 and asked if the charges were previously approved. It was discussed that the first charge may actually be two separate bills. The other charge was for a broken window that the insurance would be reimbursing.

On motion of Flanigan, seconded by Cheatham, it was voted to pay the allowable claims against the village in the total amount of \$193,965.95. Ayes: Caldwell, Cheatham, Flanigan, Fulkerson, Harrop, and Prickett. Nays: None. Motion unanimous.

20. Citizens Comments

- Jason Denton asked when the Village will hear anything about pending lawsuits against the Village regarding the flooding issues. No information was available on that issue.
- Rhonda Robins asked when the audit would be presented to the Board. The Treasurer said it depends on when the auditor can complete the audit, maybe in July.
- Belinda Lenon asked how she will know if she is needed to work at the Splash Park. Mayor Hickerson said that someone will inform her.
- Shirley Hendricks mentioned that when the Splash Park first opened it was free with no monitor, and people were leaving the area trashed. She asked how the Village was going to make sure it doesn't get trashed this year with no monitor.
- Terry Denton mentioned that it is a liability for the Splash Park to be unmonitored.
- Gina Lewis commented that waiving the 30% profit fee could bring people in to rent at the park, making more money for the Village and mentioned that this fundraiser is for a good cause.

21. New Business from the Board

- Trustee Heather Flanigan wanted to recognize Village Clerk Chessie Brame for the hours of work she has been putting in and thanked her for the thorough minutes provided.
- Flanigan also thanked Treasurer Sue Budde for all the hours of work she had put into the budget.

22. The meeting was adjourned at 7:17 P.M.

James F. Hickerson  
President, Board of Trustees

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Chessie M. Brame, Village Clerk